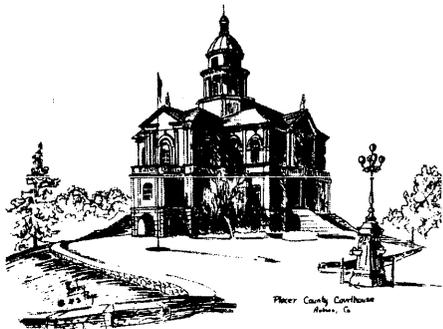


State of California Placer County



2009-2010 Grand Jury Responses



PLACER COUNTY GRAND JURY

(530) 886-5200
Mailing Address:

FAX (530) 886-5201
11490 C Avenue
Auburn, CA 95603

December 22, 2010

The Honorable Alan V. Pineschi
Presiding Judge, Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

The Honorable Mark S. Curry
Advising Grand Jury Judge
County of Placer
P.O. Box 619072
Roseville, CA 95661

And citizens of Placer County

Subject: Responses to the 2009-2010 Placer County Grand Jury Final Report

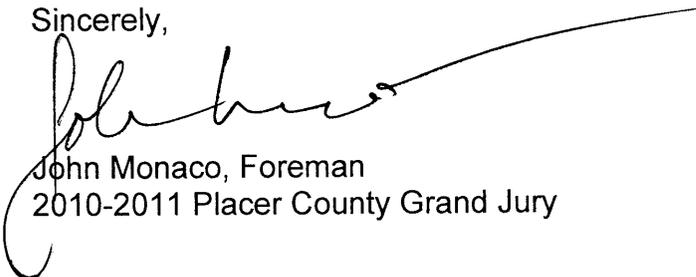
Dear Judge Pineschi, Judge Curry and citizens of Placer County:

The 2010-2011 Placer County Grand Jury has received and reviewed all the required responses as noted in the 2009-2010 Grand Jury Final Report.

This year's Grand Jury found several responses that required follow-up inquiries because the initial responses were lacking in substance. The additional responses have also been included for your examination.

We have assembled and published the responses as required by Penal Code Section 933(3) for issuance to the public and the respondents. An electronic version will also be published on www.PlacerGrandJury.org, the Superior Court's Placer County website.

Sincerely,



John Monaco, Foreman
2010-2011 Placer County Grand Jury

PLACER COUNTY
2009-2010 GRAND JURY
RECOMMENDATION RESPONSES

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Placer County
2009-2010 Grand Jury
Recommendation Responses

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PLACER COUNTY
SHERIFF
CORONER-MARSHAL



MAIN OFFICE
2929 RICHARDSON DR.
AUBURN, CA 95603
PH: (530) 889-7800 FAX: (530) 889-7899

TAHOE SUBSTATION
DRAWER 1710
TAHOE CITY, CA 96145
PH: (530) 581-6300 FAX: (530) 581-6377

EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

DEVON BELL
UNDERSHERIFF

RECEIVED

OCT 24 2010

Placer County Grand Jury

September 29, 2010

Placer County Grand Jury
11490 C Avenue
Auburn, CA 95603

**Response to Recommendations of the
2009 – 2010 Placer County Grand Jury**

After reviewing the Grand Jury's report and findings, we have prepared the following response to the Grand Jury's recommendations. Having learned that this Office did not respond to one of the Grand Jury's recommendations in our initial letter, I am providing this modified and all-inclusive follow-up to our original response.

Held and Seized Property

Findings: The Sheriff's Office agrees with the findings of the Placer County Grand Jury.

Recommendation: The Grand Jury recommends that the P&E rooms of the Rocklin and Auburn Police Departments, Sheriff's Department, and the Placer County Jail perform a cost-benefit analysis for converting their P&E rooms to computerized bar coding systems.

Response: This recommendation is being implemented. The Sheriff's Office agrees that a bar coding system is an excellent tool for tracking and locating evidence. This tool becomes extremely valuable when tracking a large amount of property.

In order for a bar coding system to be a cost benefit, it must interface with the department's Records Management System (RMS). Our current RMS is not compatible with a bar coding system. We are in the process of evaluating other RMS systems, and the bar coding needs are being considered in this review for future systems. A stand-alone bar coding system is another option; but because there would be no connectivity with RMS, duplicate data entry would be required, and the cost benefit greatly diminished. We will continue to evaluate bar coding options in conjunction with finding a new Records Management System.

Auburn Historic Courthouse

Finding: The Sheriff's Office agrees with the finding of the Placer County Grand Jury.

Recommendation: The Grand Jury recommends that additional cameras be installed to monitor the sally port, stairwell, holding area, and the active courtrooms.

Response: This recommendation has not been implemented, but we hope it will be implemented in the future. The Administrative Office of the Courts (AOC), which is a state agency, is responsible for both the internal and external video surveillance systems for all courts within the State. In the past, the lack of cameras at the Auburn Historic Courthouse has been a funding issue. We have had ongoing discussions with the Court Executive Officers regarding the need for additional cameras in specific areas of the Courthouse. We are currently working with the AOC's District Facilities Supervisor and expect a bid from their video surveillance vendor. This information will be taken forward to the AOC in hopes that they will provide the funding for this system.

Placer County Main Jail

Findings: The Sheriff's Office agrees with the findings of the Placer County Grand Jury.

Recommendation #1: The Grand Jury recommends that when the budget allows, the GED program should be restored to the full 45 weeks.

Response: This recommendation will be implemented in the future when funding becomes available. The Jail's GED Program is funded by Placer County Adult Education and Inmate Welfare funds. While costs to operate the GED Program have increased, revenues have not. In spite of this fact, 43 inmates took the GED test in the last fiscal year, and 34 passed; a 79% passing rate.

Recommendation #2: The Grand Jury recommends that a study be conducted to determine where volunteers could be utilized to support staffing needs.

Response: This recommendation has been implemented. Actually, information initially provided to the Grand Jury regarding the use of volunteers at the Jail was not accurate. We do have one volunteer that has been working in the front office of the Placer County Main Jail since 2008. To date, she has worked over 700 volunteer hours. The assistance provided by this volunteer alleviates some of the staffing issues in the front office. Our Jail Commander is working with the department's Community Services Sergeant in finding additional volunteers who would be willing to work in the custody environment.

Bill Santucci Justice Center Court Holding Facility

Findings: The Sheriff's office agrees with the findings of the Placer County Grand Jury.

Recommendation: The Grand Jury recommends the installation of privacy shades for holding cell windows.

Response: A modification of this recommendation has been implemented. Steps have been taken to ensure the privacy of such individuals in our custody setting at the Santucci Justice Center. The detention area downstairs has a designated dressing room for such instances where inmates need to change into, and out of, court appropriate attire, which typically applies to in-custody inmate trials. The dressing room has no windows and allows privacy from others in the holding area, yet provides the supervising custody officer the ability to monitor the unrestrained inmate. Further, a privacy/modesty screen has been placed in the dressing room for additional privacy of the inmate.

This addresses all of the recommendations requiring a response from the Sheriff's Office. Again, I wish to thank the members of the 2009-2010 Placer County Grand Jury for their dedication to the community and all of their work during the past year.

Sincerely,

A handwritten signature in black ink, appearing to read "Edward N. Bonner". The signature is fluid and cursive, with a prominent initial "E" and "B".

Edward N. Bonner
Sheriff-Coroner-Marshal

AUBURN POLICE DEPARTMENT

VALERIE E. HARRIS

Chief of Police

Phone (530) 823-4237 ext. 201

Fax (530) 823-4224



INFO/NON-EMERGENCY 823-4237
INVESTIGATIONS 823-4237 ext. 221
OPERATIONS DIVISION 823-4237 ext. 202
RECORDS 823-4237 ext. 501

RECEIVED

OCT 09 2010

Placer County Grand Jury

October 1, 2010

Placer County Grand Jury
11490 C Avenue
Auburn, CA 95603

RE: Response to Grand Jury Report on Held and Seized Property

Dear Grand Jury Members,

Response to Grand Jury Findings:

Finding #1:

- The system to manually record the case number and the evidence item number on each piece of property checked into the Property & Evidence (P & E) room is more tedious and time-consuming than the barcode system.

The Auburn Police Department agrees with this opinion.

Finding #2

- Property and Evidence room personnel perform well in insuring the safeguarding of Evidence Property. The chain of custody is maintained through their protocols for securing, preserving, tracking, storing, and retrieving evidence.

The Auburn Police Department agrees with this opinion. Personnel assigned to the Property & Evidence room receive proper training and oversight to ensure all property and evidence are maintained as required by law, thereby ensuring the integrity of each item presented in court as evidence and/or return to its rightful owner.

Finding #3

- No significant issues were identified regarding the handling of Found Property.

The Auburn Police Department agrees with this opinion.

Finding #4

- During 2008 and 2009, five claims, totaling \$1,123, were settled for Safekeeping Property lost or damaged during arrest or incarceration. This is a small number compared to 291 general liability claims filed against the County.

The Auburn Police Department agrees with this opinion.

Response to Recommendations:

- The Grand Jury recommends that the Property and Evidence rooms of the Rocklin and Auburn Police Departments, Sheriff's Department, and the Placer County Jail perform a cost benefit analysis for converting their Property and Evidence rooms to computerized bar-coding systems.

The Auburn Police Department agrees the use of a computerized bar-coding system could enhance current Property and Evidence room procedures. All property and evidence stored in the property room is hand labeled and packaged in accordance with guidelines set forth by the California Commission on Peace Officers Standards and Training (POST). POST Property and Evidence Management Guidelines Section 8-1 thru 8-4 speaks directly to agency considerations prior to automating the property and evidence process. Some considerations include:

1. Compatibility with existing Records Management / Computer Aided Dispatch systems in use allowing for a complete history of all items maintained in property
2. Ability to record and maintain the proper chain of custody / evidence
3. Technology and system maintenance requirements and staffing demands relative to the current "paper system" in place
4. The capability of reporting all functions required in the operation of a property and evidence room

The above items raise considerations for the Auburn Police Department should the move be made to an automated bar-coding system. Auburn shares an Automated Computer Aided Dispatch system, referred to as CAD, with the Placer Sheriff's Department and the Roseville Police Department. Citizen requests for service are entered into the CAD system by dispatchers thereby generating unique numbers for each respective agency. The CAD system interface between the Roseville Police and Placer Sheriff's Department has an additional component Auburn does not currently possess. This is an integrated Records Management System (RMS) with their respective CAD systems.

Incident data created in the Roseville and Placer CAD system is exported into their respective RMS systems; thereby lessening time, errors, and overall improved efficiency. The shared RMS system maintains case specific information for all reports taken by both agencies. The system allows all three partnering agencies limited view of Roseville and Placer's information such as crime types, involved parties, etc., excluding property room data. The current CAD/RMS system does not include the automated property system and Auburn would be required to pay a minimum \$35,000 to first obtain RMS with this vendor and then pay additional costs for property bar-coding, assuming this was an option from the vendor. This is cost prohibitive due to fiscal constraints and the fact all partner agencies are currently looking to move to a new vendor and CAD/RMS system.

Auburn values our CAD partnership with the Sheriff and Roseville Police. For several years all partners have looked for funding to purchase a new fully integrated CAD/RMS system with automated bar-coding for property. Placer and Roseville technology divisions have taken the lead to identify suitable vendors and have secured partial dedicated grant funding for a regional CAD/RMS upgrade. Should Auburn withdraw from this regional grant project it could jeopardize funding for Placer and Roseville. Auburn is committed to the CAD/RMS partnership as well as other regional efforts taking place throughout Placer County and the greater Sacramento area.

POST Guidelines recommend integration of the property and evidence system into the CAD/RMS system if possible. Complete automation means less time spent by all staff involved in the handling, labeling and storage of property. The standalone LEADS/RMS system in use by Auburn does not offer automated bar-coding to any agencies using their product. The LEADS vendor is making no effort, at this time, to offer a bar-coding feature. If Auburn wanted such a program the vendor estimated a cost of at least \$7,500. Additional costs for needed hardware could be as much as \$5,000 and given the current regional efforts such a move could be viewed as wasteful expenditure of tax dollars.

As per the direction of the Placer Grand Jury, additional research conducted to determine possible costs for systems to enhance the documenting and tracking of property and evidence revealed the following.

1. **Barcodes Inc., POSMicro, and POSGUYS** were three vendors that offered similar bar-coding hardware for systems at a cost of \$5,000 or more initial outlay for the below listed items:

- Thermal transfer printers and bar-code scanners(one each for Report writing room – one portable for field work), labels, Portable PDA-device to scan, transfer information to Evidence technician desktop, vendor software for portable device, laptop computer for field processing of evidence, etc.
- Associated equipment for field use by officers includes a hard sided case to protect the portable printer, DC/AC converter for field portable printer, and Bluetooth card for wireless laptop/scanner estimated cost \$500.

In addition to hardware costs are associated software and support/maintenance costs. Some vendors offer both hardware and software in their packages, others do not. Software can be purchased for under \$500.00 with additional licensing costs for each computer/user on an annual basis while some offer site licenses for multi-users. Annual service support/software updates averaged an additional \$300 - \$500 each year. Research indicates an initial purchase of a quality system with features that would benefit staff time by increased efficiency in the overall evidence process will require an expenditure of at least \$5,000 for bar-coding system hardware. Additional reoccurring costs for licensing, software support, updates, etc., are estimated to be at minimum \$500.00 each year.

In conducting a cost benefit analysis the following methodology was used. An assumption was made for the processing of 1,000 new individual evidence items by an officer with a salary of \$25.00 per hour. The average time to package, label and document each piece is 3 to 5 minutes, thus the median of 4 minutes per item was used. 1,000 items multiplied by 4 is 4,000, divided by 60 (total minutes per hour) equals 66.66. This figure of 66.66 multiplied by \$25.00 per hour equates to an annual cost of \$1,666 to process 1,000 pieces of evidence/property. A sampling of 100 current property/evidence cards, dated July 23 – September 8, 2010, depicting items maintained in the Auburn Police property room revealed the following: 100 cards contained a total of 196 items. Of this total number, 60 cards listed only one property item on each card. In an overall view of property cards it appears 2/3 or the majority of cards list only one evidence item on each card.

The annual cost of \$1,666.00 demonstrates a segment of the entire property process beginning with property collection, packaging, storage, audits, and release. The bar-coding system could lessen time and costs for handling multiple evidence items sharing similar information such as location, suspect name, report number, etc. The single item processing cost of \$1,666 will remain fairly consistent in the example given above, whether or not, items are processed manually or typed into a bar-code program that prints labels for each item. Weight must be given to the total

purchase cost of \$5,500.00 for a bar-coding system versus the speed of return in staff time annually.

Advantages of a standalone bar-code system include the ability for staff to create and print bar-code labels in the field or office as needed. Printed labels are legible and some information can be carried over to new labels for different property items. Bar-code scanners can quickly read labels and forward information into bar-code system for future retrieval, use in audits and to aid in storage location.

Limitations of a non-integrated bar-code system into RMS/CAD require duplication of some processes by staff. Staff will continue to manually write or type property/evidence item descriptions into the RMS/LEADS system and the same entries into the bar-code database. LEADS/RMS maintains all historical police report information including property and evidence descriptions. There is limited gained efficiency for staff until the bar-code database directly exports into the LEADS/RMS system thus eliminating duplicate entries.

The Auburn Police will continue to look for benefits and possible efficiencies with a standalone system even as we pursue the regional RMS/CAD upgrade described. Efforts are underway to see if other agencies currently using the LEADS/RMS system would jointly pursue a bar-coding feature. A shared venture could lower each agencies cost and provide the integrated RMS and automated bar-coding system recommended by POST and the Grand Jury.

Sincerely,



Valerie Harris, Chief of Police

Cc: Honorable Alan V. Pineschi
Auburn City Council
Auburn City Manager



Rocklin Police Department

Mark J. Siemens, Chief of Police

4080 Rocklin Road

Rocklin, CA 95677

(916) 625-5400

Fax 625-5495

RECEIVED

AUG 30 2010

Placer County Grand Jury

August 25, 2010

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

Placer County Grand Jury
11490 C Avenue
Auburn, CA 95603

RE: 2009-2010 Grand Jury Report
Held and Seized Property

Honorable Judge Pineschi,

This response is pursuant to the request directed to me by the Grand Jury on the topic of Held and Seized Property. On that topic, the Grand Jury made the following findings and recommendation:

Findings: No findings made.

Response: None

Recommendation:

"The Grand Jury recommends that the P&E (Property & Evidence) Rooms of the Rocklin and Auburn Police Departments, Sheriff Department and the Placer County Jail perform a cost-benefit analysis for converting their P&E rooms to computerized bar coding systems."

Response: The recommendation will not be implemented because it is not warranted or it is not reasonable, with the following explanation:

The Rocklin Police Department agrees with the idea that bar coding is cost effective in a P&E room. That is why Rocklin Police Department was the first law enforcement agency in the County to install

such a system in 2005. It is unknown why the Grand Jury included the Rocklin Police Department with the list of departments that did not have a bar coding system in their P&E room.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark J. Siemens', with a long horizontal flourish extending to the right.

Mark J. Siemens
Chief of Police

cc: Carlos Urrutia, Rocklin City Manager
City Council

**Placer County
2009-2010 Grand Jury
Recommendation Responses**

**Annual Inspection
of the
Placer County
Juvenile Detention Facility
(Pages 32-39, 2009-2010 Final Report)**

STEPHEN G. PECOR
Chief Probation Officer

MARSHALL HOPPER
Assistant Chief Probation Officer

Auburn Justice Center
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Auburn, CA 95603
(530) 889-7900
(530) 889-7950 (fax)
www.placer.ca.gov



Santucci Justice Center
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(916) 543-7472 (fax)

Juvenile Detention Facility
11260 "B" Avenue
Auburn, CA 95603
(530) 886-4850
(530) 886-4588 (fax)

Central Kitchen
11352 "C" Avenue
Auburn, CA 95603
(530) 889-7923
(530) 889-7955

COUNTY OF PLACER

CSOC - Probation
11716 Enterprise Drive
Auburn, CA 95603
(530) 889-6700
(530) 889-6735 (fax)

CSOC - Roseville
1130 Conroy
Roseville, CA 95661
(916) 784-6440
(916) 784-6480 (fax)

PROBATION DEPARTMENT

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Roseville, CA 95661
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(916) 784-6165 (fax)

Alder Grove Community School
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Auburn, CA 95603
(530) 886-5592
(530) 886-5591 (fax)

Tahoe Office - Probation
PO Box 363
Tahoe Vista, CA 96148
(530) 546-1960
(530) 546-8734 (fax)

September 9, 2010

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SEP 13 2010

Placer County Grand Jury

Placer County Grand Jury
11490 C Avenue
Auburn, CA 95603

Re: 2009-10 Grand Jury Final Report - Annual Inspection of the Placer County Juvenile Detention Facility

Dear Grand Jury Members,

I am pleased to submit my response to the 2009-10 Grand Jury Final Report of the Placer County Grand Jury – Annual Inspection of the Placer County Juvenile Detention Facility. I have carefully reviewed the findings and recommendations in the Final Report. My statement of response follows below.

Findings:

1. The Grand Jury inspected the Juvenile Detention Facility and found it to be clean, well maintained, and appropriately staffed for a 58 bed facility.
2. There have been numerous policies, procedures, and timelines regarding security camera installation provided to Grand Juries by the Placer County Probation Department Administration and the Capital Improvements Division.
3. Since 2006, Grand Juries, in agreement with both of these Departments, have recommended the installation of the security cameras.
 - On January 14, 2010, a new timeline was submitted to the Grand Jury by the Capital Improvements Division, stating a contract award would be completed by March 2010. The March date was missed.
 - On April 12, 2010, a new and revised timeline was received from Facility Services, stating the low bidder was disqualified. This will necessitate going to the second low bidder or to re-bid the project. Due to this delay, "completion would not be until sometime in August at best."

Response:

1. I agree with the finding.
2. I agree with the finding.
3. I agree with the finding.

Conclusions/Recommendations:

1. The Grand Jury recommends the Placer County Probation Department Administration and the Capital Improvements Division install the security cameras.

Response:

1. The recommendation **has not yet been fully implemented**; however, the contractor started installation on August 16, 2010 and, per the contract, will have the job completed by September 16, 2010.

Thank you for the opportunity to respond to the Grand Jury Findings and Recommendations regarding the Placer County Juvenile Detention Facility.

Sincerely,



Stephen G. Pecor, Chief Probation Officer
Placer County Probation Department

Cc: Honorable Alan V. Pineschi, Presiding Judge, Superior Court
Placer County Board of Supervisors
Thomas Miller, County Executive Officer, Placer County

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SEP 17 2010

Placer County Grand Jury



COUNTY OF PLACER

**OFFICE OF
COUNTY EXECUTIVE**
THOMAS M. MILLER, County Executive Officer

BOARD MEMBERS

F.C. 'ROCKY' ROCKHOLM
District 1

JIM HOLMES
District 3

ROBERT M. WEYGANDT
District 2

KIRK UHLER
District 4

JENNIFER MONTGOMERY
District 5

175 FULWEILER AVENUE / AUBURN, CALIFORNIA 95603

TELEPHONE: 530/889-4030

FAX: 530/889-4023

www.placer.ca.gov

September 27, 2010

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

Re: 2009-10 Grand Jury Final Report - Annual Inspection of the Placer County Juvenile Detention Facility

Dear Judge Pineschi,

I am pleased to submit my response to the 2009-10 *Placer County Grand Jury Final Report – Annual Inspection of the Placer County Juvenile Detention Facility*. I have carefully reviewed the findings and recommendations of the Grand Jury. My response statements follow below.

Findings:

1. The Grand Jury inspected the Juvenile Detention Facility and found it to be clean, well maintained, and appropriately staffed for a 58 bed facility.
2. There have been numerous policies, procedures, and timelines regarding security camera installation provided to Grand Juries by the Placer County Probation Department Administration and the Capital Improvements Division.
3. Since 2006, Grand Juries, in agreement with both of these Departments, have recommended the installation of the security cameras.
 - On January 14, 2010, a new timeline was submitted to the Grand Jury by the Capital Improvements Division, stating a contract award would be completed by March 2010. The March date was missed.
 - On April 12, 2010, a new and revised timeline was received from Facility Services, stating the low bidder was disqualified. This will necessitate going to the second low bidder or to re-bid the project. Due to this delay, "completion would not be until sometime in August at best."

Response:

1. I agree with all of the above findings of the Grand Jury's report.

Conclusions/Recommendations:

The report concludes the 2009-2010 Grand Jury is seriously concerned with the lack of progress regarding installation of security cameras in the Juvenile Detention Facility.

The Grand Jury recommends the Placer County Probation Department Administration and the Capital Improvements Division install the security cameras.

Response:

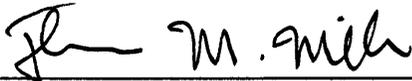
1. The County has worked diligently to install the security cameras at this facility. While there were some delays for various reasons, there has always been consistent progress. At this time, the recommendation **has been implemented.**

While in the August 24th Board of Supervisors response it stated work was underway, the monitors for the cameras have now been installed. A walkthrough of the system is scheduled for September 27th.

I thank the Grand Jury for the opportunity to respond to this year's findings and recommendations on the Placer County Juvenile Detention Facility.

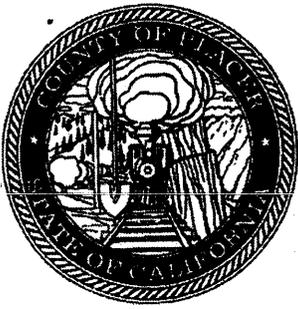
Sincerely,

COUNTY OF PLACER



Thomas M. Miller
County Executive Officer

cc: Placer County Board of Supervisors
Jim Durfee, Placer County Director of Facility Services
Steve Pecor, Placer County Chief Probation Officer



**COUNTY OF PLACER
FACILITY SERVICES DEPARTMENT**

Phone 530-886-4900 Fax 530-889-6809
www.placer.ca.gov

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OCT 04 2010

Placer County Grand Jury

JAMES DURFEE, DIRECTOR
MARY DIETRICH, ASSISTANT DIRECTOR
WILL DICKINSON, DEPUTY DIRECTOR
JOEL SWIFT, DEPUTY DIRECTOR
MARK RIDEOUT, DEPUTY DIRECTOR
VALERIE BAYNE, ADMIN. SVS. MANAGER

September 27, 2010

**Placer County Grand Jury
11490 C Avenue
Auburn, CA 95603**

**Subject: Final Report of the Placer County Grand Jury
Placer County Juvenile Detention Facility**

Dear Judge Pineschi,

The Department of Facility Services has reviewed the Grand Jury's Narrative, Findings and Recommendations regarding the Placer County Juvenile Detention Facility and respectfully submits the following responses:

Finding: Facility Services agrees with findings of the Grand Jury but disagrees with the conclusion that there was a "lack of progress regarding the installation of the security cameras..." Based on the specific project circumstances, Facility Services worked with Probation to deliver a Security Camera System at the Juvenile Detention Facility in a cost effective, timely manner.

In 2008, and in response to the Grand Jury, the Probation Department requested assistance from Facility Services with the preparation and submittal of a Capital Outlay Request (CP1) to secure project approval and funding for the installation of a CCTV Security Camera System at the Juvenile Detention Facility.

Facility Services worked with the County Executive Office (CEO) to secure funding to contract with an audio/visual engineering consultant to provide project scope alternatives and cost estimates. Working with Procurement Services, a consultant was selected and a preferred alternative was determined. Based on that alternative, Facility

11476 C Avenue Auburn CA 95603
Entrance at 2855 2nd Street

Administration – Building Maintenance – Capital Improvements – Museums – Parks
Property Management – Environmental Engineering - Utilities

Services assisted Probation with the preparation and submittal of a formal CP1 for project approval by the CEO. The CP1 was approved in October 2009, for funding in the amount of \$115,304, for Fiscal Year 2009/2010.

Facility Services and Probation worked with the consultant to finalize the design and bid documents for a projected bid opening of early 2010 with completion projected for April 2010. Unfortunately, after determining that the apparent low bidder was unable to secure the required project bonding, they were relieved of their bid. Consequently, the bid was awarded to the second low bidder and on April 27, 2010 a contract was executed for construction. An alternate upgrade to the system was proposed by the contractor and reviewed by the County and its audio/visual engineering consultant from May through early June. This proposal was ultimately rejected, based on cost, and the Notice to Proceed was issued in late June. Following review and approval of required submittals, the equipment was ordered and delivered, and installation commenced on August 23, 2010.

While there was a slight delay in completing the project, once project approval and funding were secured, the project proceeded in a timely manner and staff was able to effectively respond to an unpredictable bid situation and kept the project on track through completion.

Recommendation: The Grand Jury recommendation has been implemented. The project is substantially complete.

Sincerely,


James Durfee
Director, Department of Facility Services

County of Placer Board of Supervisors

175 FULWEILER AVENUE
AUBURN, CALIFORNIA 95603
530/889-4010 • FAX: 530/889-4009
PLACER CO. TOLL FREE # 800-488-4308

F.C. "ROCKY" ROCKHOLM
District 1

ROBERT M. WEYGANDT
District 2

JIM HOLMES
District 3

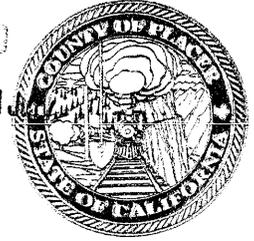
KIRK UHLER
District 4

JENNIFER MONTGOMERY
District 5

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SEP 17 2010

Placer County Grand Jury



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SEP 2010

Placer County Grand Jury

August 24, 2010

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

Re: 2009-10 Grand Jury Final Report - Annual Inspection of the Placer County Juvenile Detention Facility

Dear Judge Pineschi,

The Placer County Board of Supervisors would like to thank the members of the 2009-10 Grand Jury for their continued efforts associated with the annual inspection of the Placer County Juvenile Detention Facility. This letter is a response to the 2009-2010 Grand Jury's Findings & Recommendations from the *Annual Inspection of the Placer County Juvenile Detention Facility* report.

Findings:

1. The Grand Jury inspected the Juvenile Detention Facility and found it to be clean, well maintained, and appropriately staffed for a 58 bed facility.
2. There have been numerous policies, procedures, and timelines regarding security camera installation provided to Grand Juries by the Placer County Probation Department Administration and the Capital Improvements Division.
3. Since 2006, Grand Juries, in agreement with both of these Departments, have recommended the installation of the security cameras.
 - On January 14, 2010, a new timeline was submitted to the Grand Jury by the Capital Improvements Division, stating a contract award would be completed by March 2010. The March date was missed.
 - On April 12, 2010, a new and revised timeline was received from Facility Services, stating the low bidder was disqualified. This will necessitate going to the second low bidder or to re-bid the project. Due to this delay, "completion would not be until sometime in August at best."

Response:

The Board of Supervisors **agrees** with all of the findings of the Grand Jury's report.

Conclusions/Recommendations:

1. The Grand Jury recommends the Placer County Probation Department Administration and the Capital Improvements Division install the security cameras.

Response:

1. The recommendation **has not yet been implemented**. According to the Department of Facility Services Capital Improvements Manager, Rob Unholz, Yamas Environmental, the contractor for this project, is underway with the installation, and is anticipated to complete the project by September 21, 2010.

On behalf of the Placer County Board of Supervisors, I thank the Grand Jury for the opportunity to respond to this year's findings and recommendations on the Placer County Juvenile Detention Facility.

Sincerely,



Kirk Uhler, Chairman
Placer County Board of Supervisors

CC: Placer County Board of Supervisors
Thomas Miller, Placer County Executive Officer
Jim Durfee, Placer County Director of Facility Services
Steve Pecor, Placer County Chief Probation Officer

**Placer County
2009-2010 Grand Jury
Recommendation Responses**

**No Shortage of Watchdogs
Eyeing Placer County Government**
(Pages 40-54, 2009-2010 Final Report)



COUNTY OF PLACER

OFFICE OF AUDITOR-CONTROLLER

KATHERINE J. MARTINIS, CPA
Auditor-Controller
E-mail: kmartini@placer.ca.gov

ANDREW C. SISK, CPA
Assistant Auditor-Controller
E-mail: asisk@placer.ca.gov

COPY

RECEIVED

SEP 23 2010

Placer County Grand Jury

September 20, 2010

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, California 95661

Dear Judge Pineschi:

This letter is in response to the findings and recommendations contained in the 2009/2010 Grand Jury Report that names this office as a respondent, specifically for the section entitled "No Shortage of Watchdogs Eyeing Placer County Government".

Findings:

"The County's government operations are reviewed many times from many different perspectives. All agencies except one have been timely and thorough in addressing their legal reporting and auditing obligations. The one delinquent agency is the Talmont Resort Improvement District.

Gathering information about the audits and reviews was difficult because:

- *There is no single repository for all these different documents.*
- *Different agencies report through different channels.*
- *Agencies interpret their reporting requirements differently.*
- *The smallest agencies are not staffed day-to-day.*
- *Agencies may be on a one, two, or five year reporting cycle.*

Response to Finding:

I agree with this finding.

Recommendation 1:

"The Grand Jury recommends the Auditor-Controller request copies of all recent Talmont Resort Improvement District audits. If none is available, immediately conduct an audit."

Recommendation 1 Resulting Action:

The recommendation has been implemented. The Talmont Resort Improvement District submitted their audit for the fiscal year ended June 30, 2009 on June 29, 2010.

Recommendation 2:

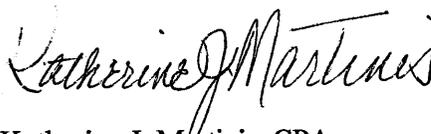
"The Grand Jury recommends the Auditor-Controller create a webpage on the County's website featuring the Special District audits, the school district audits, the city/town audit, and all of the internal audits conducted by the Auditor-Controller's office. This would provide the public with a centralized place to locate audit information."

Recommendation 2 Resulting Action:

The recommendation will be partially implemented. The Auditor-Controller has no authority to require school districts or cities/towns to submit annual audits to this office. In addition, it is impractical to publish all Special District audits on the County's website. However, the Auditor-Controller will add a section to the existing webpage where internal audit reports and the County's Single Audit will be published. Information on how to obtain Special District, school district and city/town audits will be included on the webpage.

I appreciate the opportunity to respond to the 2009/2010 Grand Jury Report. I hope that this response adequately addresses the concerns expressed. If there are any questions or issues that need further discussion, feel free to contact me.

Sincerely,



Katherine J. Martinis, CPA
Auditor-Controller

Cc: Placer County Grand Jury
Board of Supervisors
Thomas Miller, County Executive Officer
James Importante, Management Analyst

RECEIVED

OCT 18 2010

Placer County Grand Jury

Talmont Resort Improvement District
PO Box 1294
Tahoe City, CA 96145
(530) 583-TRID

October 13, 2010

Attn: Placer County Grand Jury *Faxed 886-5201 10/13, us mail 10/13*
The Honorable Alan V. Pineschi, Presiding Judge of the Superior Court

In response to your findings for the Placer County Grand Jury Final Report. It was clarified in May 2010 that Talmont would need to comply with annual audit filing regulations. The 2009-2010 was filed on time by the deadline date with the Auditors office by McClintock Accountancy.

Sincerely,



Libby Gregg

Talmont Resort Improvement District

Placer County
2009-2010 Grand Jury
Recommendation Responses

Placer County
Revenue Sharing Funds
(Pages 55-64, 2009-2010 Final Report)

County of Placer Board of Supervisors

175 FULWEILER AVENUE
AUBURN, CALIFORNIA 95603
530/889-4010 • FAX: 530/889-4009
PLACER CO. TOLL FREE # 800-488-4308

F.C. "ROCKY" ROCKHOLM
District 1

ROBERT M. WEYGANDT
District 2

JIM HOLMES
District 3

KIRK UHLER
District 4

JENNIFER MONTGOMERY
District 5

RECEIVED

SEP 17 2010

Placer County Grand Jury



August 24, 2010

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

Re: 2009-10 Grand Jury Final Report – Revenue Sharing Funds

Dear Judge Pineschi,

The Placer County Board of Supervisors would like to thank the members of the 2009-10 Grand Jury for their associated with the Revenue Sharing Funds Program. This letter is a response to the 2009-2010 Grand Jury's Findings & Recommendations from the *Revenue Sharing Funds* report.

Findings:

1. According to the Board Minutes from February through August 2009, the only Revenue Sharing Funds requests that came before the Board were those that had been pre-screened for approval.
2. There was no public notice for all requests reviewed. Requests filtered out by a Supervisors' office, and thus effectively denied before being placed on the Boards' agenda, were never publicly noticed for review.
3. A number of requests by organizations were submitted as a flyer only, lacking in supporting documentation. This method of submitting applications is in direct opposition to the BOS criterion for requests.
4. Jurors found that numerous applications did not state a description of the intended use of the funds. Many requests were generic and did not include a detailed description or clearly state the intended purpose of the request. This omission of information when submitting applications is in direct opposition to the criterion for requests.
5. There is no follow-up by the Board to validate that funds were used in accordance with the approved requests. The Board relies on the good faith and trust of the organization that the funds were used for the intended purpose. This omission is in direct opposition to the policy.
6. Only token documentation was provided to the Grand Jury identifying requests that were rejected.

7. There is no procedure in place to track funds repeatedly awarded to the same applicant.
8. There is no method in place to track which applicants were denied.

Response:

The Board of Supervisors **agrees** with all of the findings of the Grand Jury's report.

Recommendations:

1. All requests for Revenue Sharing Funds are in writing and submitted to the Board of Supervisors' office, 175 Fulweiler Avenue, Auburn, CA 95603.
2. All requests for Revenue Sharing Funds include a detailed description of the intended use of the funds.
3. All requests for Revenue Sharing Funds, including those being denied, are publicly noticed for review on the Placer County Board of Supervisors' agenda.
4. The Board requires all organizations receiving Revenue Sharing Funds submit documentation to the Board, within 30 days following the event, stating that the funds were used in accordance with the approved request. If an organization fails to submit this verification, it will not be eligible for future funding.
5. The Revenue Sharing Funds database includes all requests, both approved and rejected, by the Board. This database to include details of how the funds were used and made available to the public.
6. The Board of Supervisors develops a standard Revenue Sharing Funds application form. All five districts would use this standardized form. The *Grant Application: District 5 Benefit Fund* form could serve as a prototype.

Response:

1. The recommendation **has been implemented**. Currently, requests are received at the Board of Supervisors' office 175 Fulweiler Avenue Auburn CA 95603, however the request format varies and includes written requests, email requests and in some cases, a printed flyer for a charitable event. Eligibility requirements have been updated so that only written request are accepted along with a completed standard application form.
2. The recommendation **has been implemented**. Currently, requests received and recommended for approval do outline the intended use of funds.
3. Currently, public notifications of requests for Revenue Sharing Funds brought forward by a Board member are provided in the meeting agenda available prior to the next scheduled Board meeting. Due to the volume of requests received, it is practical that only requests recommended for funding by a Board member are placed on the agenda for approval by the entire Board of Supervisors. Given that practicality, we respectfully disagree that all requests should be publically noticed. Unfunded request letters will be kept on file at the Board of Supervisors' office for available for review upon request one (1) year.
4. The recommendation **has not yet been implemented**. Current practice is a letter outlining the permissible use of the funds is enclosed with the revenue sharing check to the recipient. A standard form letter will be provided to recipients to fill out, sign and return to the Board office.

5. The recommendation **has not yet been implemented**. Unfunded requests letters will be on file for one (1) year in the Board of Supervisors' office available for review upon request. Currently the Board office is updating their website to include a standard application form, a defined description of the Revenue Sharing Funds Program including the purpose of revenue sharing, the eligibility requirements for requests, a database for previous fiscal year disbursements, various request parameters, and the District 5 Benefit Fund program form.
6. The recommendation **has been implemented**. A standard application form has been created.

On behalf of the Placer County Board of Supervisors, I thank the Grand Jury for the opportunity to respond to the findings and recommendations on the Revenue Sharing Funds program.

Sincerely,



Kirk Uhler, Chairman
Placer County Board of Supervisors

cc: Placer County Board of Supervisors
Thomas Miller, Placer County Executive Officer



COUNTY OF PLACER

BOARD MEMBERS

F.C. 'ROCKY' ROCKHOLM
District 1

JIM HOLMES
District 3

ROBERT M. WEYGANDT
District 2

KIRK UHLER
District 4

JENNIFER MONTGOMERY
District 5

RECEIVED OFFICE OF
COUNTY EXECUTIVE

SEP 29 2010

THOMAS M. MILLER, County Executive Officer

Placer County Grand Jury
Placer County Courthouse / AUBURN, CALIFORNIA 95603

TELEPHONE: 530/889-4030

FAX: 530/889-4023

www.placer.ca.gov

September 27, 2010

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

Re: 2009-10 Grand Jury Final Report – Revenue Sharing Funds

Dear Judge Pineschi,

I am pleased to submit my response to the 2009-10 *Placer County Grand Jury Final Report – Revenue Sharing Funds*. I have carefully reviewed the findings and recommendations of the Grand Jury. My response statements follow below.

Findings:

1. According to the Board Minutes from February through August 2009, the only Revenue Sharing Funds requests that came before the Board were those that had been pre-screened for approval.
2. There was no public notice for all requests reviewed. Requests filtered out by a Supervisors' office, and thus effectively denied before being placed on the Boards' agenda, were never publicly noticed for review.
3. A number of requests by organizations were submitted as a flyer only, lacking in supporting documentation. This method of submitting applications is in direct opposition to the BOS criterion for requests.
4. Jurors found that numerous applications did not state a description of the intended use of the funds. Many requests were generic and did not include a detailed description or clearly state the intended purpose of the request. This omission of information when submitting applications is in direct opposition to the criterion for requests.
5. There is no follow-up by the Board to validate that funds were used in accordance with the approved requests. The Board relies on the good faith and trust of the organization that the funds were used for the intended purpose. This omission is in direct opposition to the policy.
6. Only token documentation was provided to the Grand Jury identifying requests that were rejected.

7. There is no procedure in place to track funds repeatedly awarded to the same applicant.
8. There is no method in place to track which applicants were denied.

Response:

I agree with all of the findings of the Grand Jury's report.

Recommendations:

1. All requests for Revenue Sharing Funds are in writing and submitted to the Board of Supervisors' office, 175 Fulweiler Avenue, Auburn, CA 95603.
2. All requests for Revenue Sharing Funds include a detailed description of the intended use of the funds.
3. All requests for Revenue Sharing Funds, including those being denied, are publicly noticed for review on the Placer County Board of Supervisors' agenda.
4. The Board requires all organizations receiving Revenue Sharing Funds to submit documentation to the Board, within 30 days following the event, stating that the funds were used in accordance with the approved request. If an organization fails to submit this verification, it will not be eligible for future funding.
5. The Revenue Sharing Funds database includes all requests, both approved and rejected, by the Board. This database to include details of how the funds were used and made available to the public.
6. The Board of Supervisors develops a standard Revenue Sharing Funds application form. All five districts would use this standardized form. The *Grant Application: District 5 Benefit Fund* form could serve as a prototype.

Response:

The Revenue Sharing Program is administered by the Board of Supervisors office. The County Executive Office concurs with the Board of Supervisors actions articulated in their response letter of August 24, 2010 to the Grand Jury. My office will continue to support the implementation of existing and newly defined processes and procedures as reflected in responses below.

1. The recommendation **has been implemented**. Currently, requests are received at the Board of Supervisors' office 175 Fulweiler Avenue Auburn CA 95603, however the request format varies and includes written requests, email requests and in some cases, a printed flyer for a charitable event. Eligibility requirements have been updated so that only written request are accepted along with a completed standard application form.
2. The recommendation **has been implemented**. Currently, requests received and recommended for approval do outline the intended use of funds.
3. Currently, public notifications of requests for Revenue Sharing Funds brought forward by a Board member are provided in the meeting agenda available prior to the next scheduled

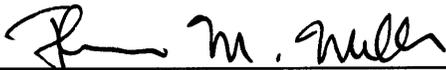
Board meeting. Due to the volume of requests received, it is practical that only requests recommended for funding by a Board member are placed on the agenda for approval by the entire Board of Supervisors. Given that practicality, we respectfully disagree that all requests should be publically noticed. Unfunded request letters will be kept on file at the Board of Supervisors' office for available for review upon request one (1) year.

4. The recommendation **has not yet been implemented**. Current practice is a letter outlining the permissible use of the funds is enclosed with the revenue sharing check to the recipient. A standard form letter will be provided to recipients to fill out, sign and return to the Board office stipulating their understanding of the reporting requirements for use of funds within 30 days.
5. The recommendation **has not yet been implemented**. Unfunded requests letters will be on file for one (1) year in the Board of Supervisors' office available for review upon request. Currently the Board office is updating their website to include a standard application form, a defined description of the Revenue Sharing Funds Program including the purpose of revenue sharing, the eligibility requirements for requests, a database for previous fiscal year disbursements, various request parameters, and the District 5 Benefit Fund program form.
6. The recommendation **has been implemented**. A standard application form has been created.

I thank the Grand Jury for the opportunity to respond to the findings and recommendations on the Board of Supervisors' Revenue Sharing Program.

Sincerely,

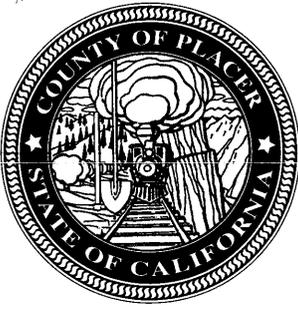
COUNTY OF PLACER



Thomas M. Miller
County Executive Officer

cc: Placer County Board of Supervisors

NOV 04 2010


COUNTY OF PLACER
BOARD MEMBERS

F.C. "ROCKY" ROCKHOLM District 1	JIM HOLMES District 3
ROBERT M. WEYGANDT District 2	KIRK UHLER District 4
JENNIFER MONTGOMERY District 5	

OFFICE OF Placer County Grand Jury
COUNTY EXECUTIVE
THOMAS M. MILLER, County Executive Officer

175 FULWEILER AVENUE / AUBURN, CALIFORNIA 95603

TELEPHONE: 530/889-4030

FAX: 530/889-4023

www.placer.ca.gov

October 28, 2010

Mr. John Monaco, Foreperson
 The Placer County Grand Jury
 11490 C Avenue
 Auburn, CA 95603

Re: 2009-10 Grand Jury Final Report – Revenue Sharing Funds

Dear Mr. Monaco,

Thank you for providing the Grand Jury's concerns regarding the County's response to the 2009-10 *Placer County Grand Jury Final Report – Revenue Sharing Funds*. The Grand Jury requested timeframes for the implementation of recommendations four (4) and five (5).

Since the submittal of the responses to the Grand Jury on September 27, 2010, recommendation 4 has been implemented and recommendation 5 is in the process of being implemented. I offer the following updates to the County's earlier responses.

Responses:

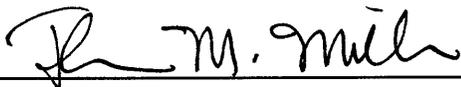
4. The recommendation **has been implemented**. Current practice involves providing a letter outlining the permissible use of the funds with the revenue sharing check to the recipient. The Board of Supervisors developed a standard declaration form described in the response to the Grand Jury's report which recipients will fill out and return. This declaration form will be sent with the standard letter outlining the permissible use of revenue sharing funds. A copy of the declaration form is attached.
5. The recommendation **will be implemented**. Unfunded request letters will be on file for one (1) fiscal year in the Board of Supervisors' office available for review upon request. This file will be available December 1, 2010.

The Revenue Sharing Funds Program guideline, standard application form, and the database for previous fiscal year disbursements will be available on the Board of Supervisors' website on December 1, 2010.

This response is also sent on the behalf of the Board of Supervisors whose office was similarly requested to provide timeframes for the implementation of the recommendations. I would like to thank the Grand Jury for providing its concerns with the County's responses to the Final Report and the opportunity to respond.

Sincerely,

COUNTY OF PLACER



Thomas M. Miller,
County Executive Officer

Attachments:

1. 2010 Revenue Sharing Program Funds Program Guidelines
2. Revenue Sharing Funds Application
3. Recipient Declaration of Funding Use Letter and Form

Cc: Placer County Board of Supervisors

REVENUE SHARING FUNDS PROGRAM

Purpose of Revenue Sharing Funds: A Public Benefit

The five member Placer County Board of Supervisors has actively promoted revenue sharing funding as a means to provide limited financial support for local events, fundraising, programs, supplies, improvements, and equipment needed to help non-profit and community based organizations. Funding is not provided for staffing costs or core budget needs. Individual members of the Board of Supervisors may nominate organizations that provide a community service and serve a beneficial community purpose through various public activities for varying amounts of revenue sharing funds. Typically these requests are for relatively small amounts of funding such as \$100, \$500 or \$1,000. Such requests for funds must be placed on the Board's public meeting agenda and be approved by the entire Board of Supervisors.

In approving the revenue sharing contributions on the Board's agenda, the Placer County Board of Supervisors finds that each and every approved contribution serves a public purpose by promoting the general welfare of the County and its inhabitants therefore a benefit results to the County.

Revenue Sharing Requests in Supervisorial District 5

Rather than requesting that funds from the revenue sharing program be applied to specific community organizations, the District 5 Supervisor has requested that in this fiscal year, all allocated funding for District 5 revenue sharing be redirected to the Placer County Health and Human Services Department for specified program use. Therefore, District 5 will not be accepting applications from specific community groups or organizations.

Eligibility Requirements (Criteria) for Revenue Sharing Requests in Supervisorial Districts 1 - 4

1. Non-profits and/or community based organizations may submit funding requests for local events, fundraising, programs, supplies, improvements, and needed equipment.
2. Requests must be made in writing and include a detailed description of the intended use of the funds.
3. Requests must be signed by the requestor and if applicable, written on organization letterhead.
4. A completed Revenue Sharing Funds Application must accompany all funding requests.
5. Requests from non-profits must include a Tax Identification number.
6. Requests must be submitted to the Board of Supervisors' office at 175 Fulweiler Ave., Auburn, CA 95603 or bos@placer.ca.gov or via fax at 530-889-4009

Review of Eligible Requests from Local Community Organizations, Non-Profits and the Public

Compliance with regulations on the permissible use of public funds and the availability of resources are factors that contribute to the District Supervisors' decision whether or not to make a recommendation for approval. It is, however, required that a majority vote of the Placer County Board of Supervisors approve any Revenue Sharing requests.

Fiscal Year Tracking | Revenue Sharing Funds

The County Executive Office maintains a fiscal year database for revenue sharing funds allocated by Supervisorial District. The database is updated after each Board meeting and is available by contacting the Board of Supervisors office at bos@placer.ca.gov or 530-889-4010.

Unfunded Requests

The Board of Supervisors receives numerous revenue sharing requests during the fiscal year. All eligible revenue sharing requests received are reviewed by the District Supervisor however, not all requests are recommended for funding. Board members have the discretion to recommend requests for approval. Unfunded request letters are kept on file for 1 year in the Board of Supervisors' office and are available for review upon request.



Please attach your letter of request to this application

Revenue Sharing Funds

Application for funding

The Placer County Board of Supervisors has actively promoted revenue sharing funding as a means to provide financial support for local events, fundraising, programs, supplies, improvements, and equipment needed to help non-profit and community based organizations. In approving the revenue sharing contributions, the Placer County Board of Supervisors finds that each and every approved contribution serves a public purpose by promoting the general welfare of the County and its inhabitants therefore a benefit results to the County.

Please Print:

Organization: _____ Telephone: () _____
 Address: _____ FAX: () _____
 _____ Email: _____
 Website: _____
 Tax ID Number: _____

Briefly describe the community benefit the organization, event, program or project provides:

Briefly describe how funding will be utilized by listing what items will be purchased:

Has this organization received Revenue Sharing Funds in the past? Yes No
 If yes, specify year(s), event and amount:

I swear under penalty of perjury that the information supplied herein is true and correct

APPLICANT'S NAME	APPLICANT'S SIGNATURE	DATE
------------------	-----------------------	------

Office Use Only

Date Request rec'd _____	If recommended for approval; BOS mtg date: _____
Date Application rec'd _____	Amount received _____
Amount Requested _____	Date funding check mailed _____
Previous contributions: _____ _____	_____

[Date]

[Recipient address]

Dear Revenue Sharing recipient:

The Placer County Board of Supervisors has actively promoted revenue sharing funding as a means to provide limited financial support for local events, fundraising, programs, supplies, improvements, and equipment needed to help non-profit and community based organizations.

In approving the revenue sharing contribution, the Board finds that your request for funding serves a public purpose by promoting the general welfare of the County and its inhabitants, and therefore a benefit results to the County.

The enclosed Revenue Sharing Funds (check) can only be used for the permitted purpose as stated in your request. Please note Funding is not provided for staffing costs or core budget needs.

To better track the benefit result of revenue sharing funds we ask that you fill out the attached form and return it to the Board of Supervisors' office 175 Fulweiler Ave Auburn CA 95603 within 2 weeks from the date of this letter.

If you have any questions, please contact the Board of Supervisors' office at 530-889-4010.

Sincerely,

Debbie Hawkins
Administrative Secretary

Revenue Sharing Funds | the Public Benefit
Recipient Declaration of Funding Use

Date funding mailed to Recipient: _____

Organization Name: _____

Event / Program / Project: _____

Please describe how the revenue sharing funds you received were used:

Please indicate the approximate number of people served/benefitted: _____

Print name

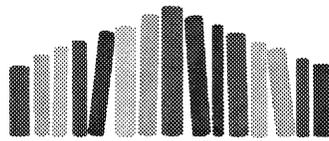
Signature

Date

This form must be returned to the Placer County Board of Supervisors' office 175 Fulweiler
Avenue Auburn CA 95603

**Placer County
2009-2010 Grand Jury
Recommendation Responses**

**Service vs. Business
in the
Libraries of Placer County**
(Pages 65-74, 2009-2010 Final Report)



PLACER COUNTY LIBRARY

Applegate Library • Auburn Library • Bookmobile • Colfax Library
Foresthill Library • Granite Bay Library • Kings Beach Library • Loomis Library
Meadow Vista Library • Penryn Library • Rocklin Library • Tahoe City Library

RECEIVED

SEP 24 2010

Placer County Grand Jury

September 27, 2010

Placer County Grand Jury
11490 C Avenue
Auburn, CA 95603

Re: 2009-10 Grand Jury Final Report – Service vs. Business: In the Libraries of Placer County

Dear Members of the Grand Jury:

Following is the Placer County Library's response to the 2009-10 Grand Jury Final Report – **Service vs. Business: In the Libraries of Placer County**. It includes both the Findings and Recommendations.

Findings:

1. All three library systems report that they have no set policy for charging fees for the use of their multipurpose rooms.
2. The fees and fines for delinquent accounts are handled differently for each library system: Placer - Placer sends collection notices when the amount due is \$100 or more and 90 days delinquent. Placer turns collections over to the Placer County Auditor-Controller. Fees are assessed at 25¢ per day, up to a maximum of \$5.00 per item.
3. The percentage of uncollected fines for Placer is 32.7% of the total fines levied.
4. Placer is in the process of implementing an RFID system that will inventory, check out, and audibly track books and materials.
5. All of the libraries utilize their volunteers to help with high workloads, due to staff budget cuts. Friends of the Library organizations provide some needed funds, primarily for special projects, through community fundraisers.
6. All of the library systems have the computer capability to provide inventory tracking, yet none of the library systems utilize this function.
7. All of the libraries have cut staff, hours of operation, and programs.

Mark R. Parker, Director of Library Services

System Headquarters • 350 Nevada St. • Auburn, CA 95603

Telephone (530) 886-4550 • Fax (530) 886-4555

Email MParker@placer.ca.gov • Website www.placer.ca.gov/library

Response:

1. I disagree with the finding. The Library charges \$10 per hour for its community rooms. This policy has been in place for many years. Anyone wishing to use library community room must complete a form and pay their fee in advance. The fee is also posted on the Library web site. As approved by the Placer County Library Advisory Board, exemptions are given to Friends of the Library, Placer County Departments, Placer County Schools, other governmental agencies, Placer County Genealogical Society, and Placer County Historical Society.
2. I agree with the finding. As a point of clarification, the Library provided incorrect information regarding County collection services. It is not the Auditor-Controller but the Revenue Services Division of the Administrative Services Department that handles library collections. The Library apologizes for this error.
3. I agree with the finding.
4. I agree with the finding.
5. I agree with the finding.
6. I agree with the finding. As a point of clarification, the Library has not used the system inventory function to conduct a physical inventory. The system does track inventory in terms of managing items checked-out, checked-in, reserves, catalog access and other related functions.
7. I agree with the finding.

Recommendations:

1. Be more aggressive in collecting outstanding fines and fees.
2. Re-evaluate the fine and fee structures to increase revenue and reduce checkout limits to minimize financial loss.
3. Conduct periodic physical inventories.
4. Utilize the technology available within their current computer systems for inventory tracking.
5. Consider the viability of consolidating cost-saving operational and technological aspects of the three library systems within Placer County.

Response:

1. The recommendation has been implemented. The Placer County has lowered the threshold for collections from \$100 to \$50. It should be noted that the Library uses an automated telephone calling system to call patrons for all overdue materials and it follows up with a mailed bill before referral to collections. Library

patrons owing \$10 or more in fines or materials are barred from checking out additional materials. The Library considered setting a maximum of 50 items that can be checked out on a library card but data from the Library's automation system revealed that only 20 – 30 patrons had more than 50 items checked out and very few of them were delinquent.

2. The recommendation will not be implemented because it is not warranted or is not reasonable. Based on a 2009 survey of regional libraries, Placer County Libraries fines and fees are among highest in the region. While no libraries charge more for fines than Placer County Library, some libraries charge less. The Library agrees to review fines and fees as part of the planning process for its FY 2011-2012 budget.
3. The recommendation has not been implemented but will be after the Library upgrades its system software and devises a methodology for inventorying its collections; and as staffing and business circumstances allow for inventories to be conducted. The inventory will involve the use of technology available within the computer system for inventory tracking. The Library believes it can have inventory procedures in place by April of 2011.
4. The recommendation has not been implemented but will be implemented. See response #3 above.
5. The recommendation requires further analysis or study. Placer County Library agrees to enter into discussions with Roseville and Lincoln, the other two libraries, regarding opportunities and limitations for use of a common system that facilitates communication of bibliographic, patron, and transaction files. This is considered an "information and resource sharing concept", not merger of operations.

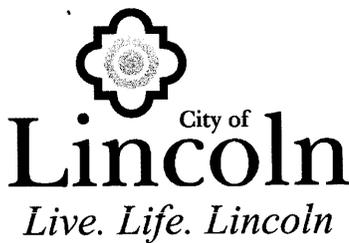
I appreciate the thoughtful work that has been done by the Grand Jury in looking at these various issues. If additional clarification of information is needed please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark R. Parker". The signature is fluid and cursive, with a large, stylized initial "M" and "P".

Mark R. Parker, Director of Library Services

Cc: Honorable Alan V. Pineschi,
Presiding Judge of the Superior Court



LINCOLN PUBLIC LIBRARY

485 Twelve Bridges Drive
Lincoln, CA 95648

September 17, 2010

RECEIVED

SEP 29 2010

Placer County Grand Jury

Placer County Grand Jury
11490 C Avenue
Auburn, CA 95603

Re: Response to Grand Jury 2009-2010 Report on the Service vs. Business in the Libraries of Placer County

Members of the Grand Jury,

This letter is in response to the recommendations and findings made by the Grand Jury during the annual inspection. The Lincoln Public Library is pleased to respond to the Grand Jury's findings and recommendations in the report.

1. Be more aggressive in collecting fines and fees.

Due to budget constraints and current staffing levels, the library is unable to aggressively collect long outstanding fines and fees. More "aggressive means", usually collection agencies, are not free. These agencies charge a fee per referral. The city must pay this upfront cost. In 2005, the library paid \$750 per year. The Library now circulates nine (9) times more items, so cost for this service for accounts for 2010-11 could be as much as \$6,000 (quote from Unique Management Systems) and funding is just not available.

In an effort to be more proactive, the Library implemented a new low cost e-mail service that patron's can choose to sign up for to receive notices as much as daily. This has been quite effective and has improved the return rate of materials. Other cost effective options are being investigated as time permits.

Most patrons return library items on time or a few days late and pay the fines. A minority of our patrons who have billed items or large outstanding fines and fees that will never be recovered. This is due to patrons moving, experiencing difficult financial situations, and refusing to return materials.

2. Re-evaluate the fine and fee structures to increase revenue and reduce checkout limits to minimize financial loss.

The Lincoln Public Library Advisory Board approved a new proposed fine and fee structure. This will be incorporated into the City's fee schedule once it goes to City Council.

Limits are created to assist the majority of our users. Materials sitting on the shelves unused are not meeting the library's objective and patrons' need. Since there is no clear correlation to limit of items checked out and the loss rate, there are no plans to change them.

City Hall
600 Sixth Street
Lincoln, CA 95648
(916) 434-2400
www.ci.lincoln.ca.us
www.libraryatlincoln.org

Administrative Services - City Manager's Office - Development Services
Fire - Library - Recreation - Police - Public Services

3. Conduct periodic physical inventories.

At this time, the Library does not have the funding, staff, software, or resources to address this issue. Inventories also require the library to close thus limiting service. With limited resources, day-to-day operations are our first priority.

Few public libraries conduct regular inventories. The director reports that regular inventories were only conducted at one of the six public libraries at which she worked over the last 24 years.

A quick survey of California public libraries, only two conducted regular inventories. Of these two, one did this every ten years and the other it is an ongoing process. None of the libraries reporting conducted annual inventories. A few libraries who no longer conducted regularly inventories, reported that due to low loss rates the libraries determine staff time was better spent on higher priority services.

4. Utilize the technology available within their current computer systems for inventory tracking.

The integrated library software currently used does not have an inventory module. Staff has investigated other software, but it will not work with our system. Staff will continue to research this.

5. Consider the viability of cost-saving operational and technological aspects of the three library systems within Placer County.

The three Placer County Library Systems share resources as members of the Mountain Valley Library System which is part of the larger NorthNet Library System (NLS). The libraries receive online resource, interlibrary delivery services, and training and training reimbursement from NLS.

The libraries continue to discuss the possibility of sharing resources including integrated library systems, cataloging, and acquisitions. The substantial initial start up costs of services has been one reason this has not been pursued. The cost saving only occurs after substantial initial costs are paid and with our current budget, these initial funds are not available.

Thank you for your interest in our Library and its services.

Sincerely,



Darla Wegener
Director of Library Services

City Hall
600 Sixth Street
Lincoln, CA 95648
(916) 434-2400
www.ci.lincoln.ca.us
www.libraryatlincoln.org



Roseville Public Library
Riley Library
1501 Pleasant Grove Blvd.
Roseville, California 95747

RECEIVED

SEP 21 2010

Placer County Grand Jury

Placer County Grand Jury
11490 C Avenue
Auburn, Ca. 95603

September 15, 2010

To the Grand Jury:

Attached you will find the responses from the City of Roseville Public Library to the findings and recommendations of the 2009-2010 Grand Jury.

Sincerely,

A handwritten signature in black ink that reads "Joan Goff".

Joan Goff
Library Supervisor
Roseville Public Library
1501 Pleasant Grove Blvd.
Roseville, CA 95747

(916)746 – 1599

jgoff@roseville.ca.us

Grand Jury responses from the City of Roseville Public Library.

Findings:

- 1) "All three library systems report that they have no set policy for charging fees for the use of their multipurpose rooms."

Roseville Public Library (RPL) disagrees wholly with the finding. RPL has published in the Parks, Recreation and Libraries Guide fees for charging for rentals of multipurpose rooms since 2008. See attached handout which is available to the public at all our checkout desks and on our webpage at http://www.roseville.ca.us/library/room_rentals.asp

- 2) "The fees and fines for delinquent accounts are handled differently for each library system:..."

Roseville Public Library agrees.

- 3) "The percentage of uncollected fines..."

Roseville Public Library agrees.

- 4) "Placer is in the process of implementing an RFID..."

Roseville Public Library agrees.

- 5) "All of the libraries utilize their volunteers to help..."

Roseville Public Library agrees.

- 6) "All of the library systems have the computer capability to provide inventory tracking, yet none of the library systems utilize this function."

Roseville Public Library disagrees partially with this finding. Although RPL does not complete a formal inventory, it uses the inventory function to perform ongoing collection maintenance projects.

7) "All of the libraries have cut staff, hours of operation, and programs."

Roseville Public Library partially disagrees. As of the date of this report (6/18/2010), RPL had cut staff and programs, but had not cut hours of operation. Beginning August 14, 2010, RPL cut hours at all three libraries on Thursdays, from 10 am - 7 pm to 10 am - 5 pm. It also closed the Maidu Library on Saturdays and shortened the Downtown Library hours on Saturdays from 10 am - 5 pm to 12 pm - 5 pm.

Recommendations

1. "Be more aggressive in collecting outstanding fines and fees."

The recommendation will not be implemented.

RPL uses the process for charging for overdue fines and damage fees daily. Due to staffing cuts, at this time, it will not be possible to be more aggressive in collecting fines and fees. We currently use a collection agency for balances over \$75.00 and restrict checkout of material for balances over \$5.00. We will continue to re-evaluate our process to seek additional opportunities to collect more fines and fees.

2. "Re-evaluate the fine and fee structures to increase revenue and reduce checkout limits to minimize financial loss."

The recommendation requires further analysis. At present, the City of Roseville is without a City Librarian. Within 6 months of that person beginning work at RPL, the fines and fees will be re-evaluated.

3. "Conduct periodic physical inventories."

The recommendation has not yet been implemented. After a new Integrated Library System is installed and a cost effective inventory process is developed, this will be implemented.

4. "Utilize the technology available within their current computer systems for inventory tracking."

This recommendation will not be implemented. It is neither reasonable nor cost effective process with our current technology.

5. "Consider the viability of consolidating cost-saving operational and technological aspects of the three library systems within Placer County."

The recommendation will not be implemented. RPL has already investigated consolidating library systems and determined that it was not feasible.

Placer County
2009-2010 Grand Jury
Recommendation Responses

Annual Inspection
of the
Auburn Courthouse
Holding Facility

(Pages 93-96, 2009-2010 Final Report)



PLACER COUNTY
SHERIFF
CORONER-MARSHAL



MAIN OFFICE
2929 RICHARDSON DR.
AUBURN, CA 95603
PH: (530) 889-7800 FAX: (530) 889-7899

TAHOE SUBSTATION
DRAWER 1710
TAHOE CITY, CA 96145
PH: (530) 581-6300 FAX: (530) 581-6377

EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

DEVON BELL
UNDERSHERIFF

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SEP 24 2010

Placer County Grand Jury

September 29, 2010

Placer County Grand Jury
11490 C Avenue
Auburn, CA 95603

**Response to Recommendations of the
2009 – 2010 Placer County Grand Jury**

After reviewing the Grand Jury's report and findings, we have prepared the following response to the Grand Jury's recommendations. Having learned that this Office did not respond to one of the Grand Jury's recommendations in our initial letter, I am providing this modified and all-inclusive follow-up to our original response.

Held and Seized Property

Findings: The Sheriff's Office agrees with the findings of the Placer County Grand Jury.

Recommendation: The Grand Jury recommends that the P&E rooms of the Rocklin and Auburn Police Departments, Sheriff's Department, and the Placer County Jail perform a cost-benefit analysis for converting their P&E rooms to computerized bar coding systems.

Response: This recommendation is being implemented. The Sheriff's Office agrees that a bar coding system is an excellent tool for tracking and locating evidence. This tool becomes extremely valuable when tracking a large amount of property.

In order for a bar coding system to be a cost benefit, it must interface with the department's Records Management System (RMS). Our current RMS is not compatible with a bar coding system. We are in the process of evaluating other RMS systems, and the bar coding needs are being considered in this review for future systems. A stand-alone bar coding system is another option; but because there would be no connectivity with RMS, duplicate data entry would be required, and the cost benefit greatly diminished. We will continue to evaluate bar coding options in conjunction with finding a new Records Management System.

Auburn Historic Courthouse

Finding: The Sheriff's Office agrees with the finding of the Placer County Grand Jury.

Recommendation: The Grand Jury recommends that additional cameras be installed to monitor the sally port, stairwell, holding area, and the active courtrooms.

Response: This recommendation has not been implemented, but we hope it will be implemented in the future. The Administrative Office of the Courts (AOC), which is a state agency, is responsible for both the internal and external video surveillance systems for all courts within the State. In the past, the lack of cameras at the Auburn Historic Courthouse has been a funding issue. We have had ongoing discussions with the Court Executive Officers regarding the need for additional cameras in specific areas of the Courthouse. We are currently working with the AOC's District Facilities Supervisor and expect a bid from their video surveillance vendor. This information will be taken forward to the AOC in hopes that they will provide the funding for this system.

Placer County Main Jail

Findings: The Sheriff's Office agrees with the findings of the Placer County Grand Jury.

Recommendation #1: The Grand Jury recommends that when the budget allows, the GED program should be restored to the full 45 weeks.

Response: This recommendation will be implemented in the future when funding becomes available. The Jail's GED Program is funded by Placer County Adult Education and Inmate Welfare funds. While costs to operate the GED Program have increased, revenues have not. In spite of this fact, 43 inmates took the GED test in the last fiscal year, and 34 passed; a 79% passing rate.

Recommendation #2: The Grand Jury recommends that a study be conducted to determine where volunteers could be utilized to support staffing needs.

Response: This recommendation has been implemented. Actually, information initially provided to the Grand Jury regarding the use of volunteers at the Jail was not accurate. We do have one volunteer that has been working in the front office of the Placer County Main Jail since 2008. To date, she has worked over 700 volunteer hours. The assistance provided by this volunteer alleviates some of the staffing issues in the front office. Our Jail Commander is working with the department's Community Services Sergeant in finding additional volunteers who would be willing to work in the custody environment.

Bill Santucci Justice Center Court Holding Facility

Findings: The Sheriff's office agrees with the findings of the Placer County Grand Jury.

Recommendation: The Grand Jury recommends the installation of privacy shades for holding cell windows.

Response: A modification of this recommendation has been implemented. Steps have been taken to ensure the privacy of such individuals in our custody setting at the Santucci Justice Center. The detention area downstairs has a designated dressing room for such instances where inmates need to change into, and out of, court appropriate attire, which typically applies to in-custody inmate trials. The dressing room has no windows and allows privacy from others in the holding area, yet provides the supervising custody officer the ability to monitor the unrestrained inmate. Further, a privacy/modesty screen has been placed in the dressing room for additional privacy of the inmate.

This addresses all of the recommendations requiring a response from the Sheriff's Office. Again, I wish to thank the members of the 2009-2010 Placer County Grand Jury for their dedication to the community and all of their work during the past year.

Sincerely,

A handwritten signature in black ink, appearing to read "Edward N. Bonner". The signature is fluid and cursive, with a long horizontal stroke at the end.

Edward N. Bonner
Sheriff-Coroner-Marshal

RECEIVED

SEP 17 2010



COUNTY OF PLACER

BOARD MEMBERS

F.C. 'ROCKY' ROCKHOLM
District 1

JIM HOLMES
District 3

ROBERT M. WEYGANDT
District 2

KIRK UHLER
District 4

JENNIFER MONTGOMERY
District 5

Placer County Grand Jury

OFFICE OF
COUNTY EXECUTIVE

THOMAS M. MILLER, County Executive Officer

175 FULWEILER AVENUE / AUBURN, CALIFORNIA 95603

TELEPHONE: 530/889-4030

FAX: 530/889-4023

www.placer.ca.gov

September 27, 2010

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

Re: 2009-10 Grand Jury Final Report - Annual Inspection of the Auburn Courthouse Holding Facility

Dear Judge Pineschi,

I am pleased to submit my response to the *2009-10 Placer County Grand Jury Final Report – Annual Inspection of the Auburn Courthouse Holding Facility*. I have carefully reviewed the findings and recommendations of the Grand Jury. My response statements follow below.

Findings:

1. The Grand Jury is aware of the limitations this historic courthouse presents to provide a secure environment when escorting prisoners to and from their court appearances.

Response:

1. I agree with the finding.

Recommendations:

1. The Grand Jury recommends that additional cameras be installed to monitor the sally port, stairwell, holding area, and the active courtrooms.

Response:

The recommendation **has not yet been implemented**. The Auburn Courthouse Holding Facility, including installation of internal and external video surveillance systems, is within the realm of responsibility of the state Administrative Office of the Courts (AOC). Placer County Sheriff provides security staffing for this facility and I understand there have been past discussions between the Sheriff and the Placer County Superior Court Executive Officer concerning the need for additional

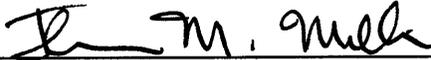
cameras throughout the Auburn Courthouse. There have been steps taken to mitigate several security issues such as upgrades of existing cameras and monitoring and alarming of doors.

I understand the Sheriff recommends additional cameras be installed at the Auburn Courthouse and that the AOC proceed with its process of requesting capital improvements. I also understand that the Sheriff is working with the AOC and their video surveillance vendor to identify the areas outlined by the Grand Jury.

My office is prepared to provide assistance as may be required as information is developed and this improvement is considered by the state.

Sincerely,

COUNTY OF PLACER



Thomas M. Miller
County Executive Officer

cc: Placer County Board of Supervisors
Edward Bonner, Placer County Sheriff

County of Placer Board of Supervisors

175 FULWEILER AVENUE
AUBURN, CALIFORNIA 95603
530/889-4010 • FAX: 530/889-4009
PLACER CO. TOLL FREE # 800-488-4308

F.C. "ROCKY" ROCKHOLM
District 1

ROBERT M. WEYGANDT
District 2

JIM HOLMES
District 3

KIRK UHLER
District 4

JENNIFER MONTGOMERY
District 5

RECEIVED

SEP 17 2010

Placer County Grand Jury



August 24, 2010

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

Re: 2009-10 Grand Jury Final Report - Annual Inspection of the Auburn Courthouse Holding Facility

Dear Judge Pineschi,

The Placer County Board of Supervisors would like to thank the members of the 2009-10 Grand Jury for their continued efforts associated with the annual inspection of the Auburn Courthouse Holding Facility. This letter is a response to the 2009-2010 Grand Jury's Findings & Recommendations from the *Annual Inspection of the Auburn Courthouse Holding Facility* report.

Findings:

1. The Grand Jury is aware of the limitations this historic courthouse presents to provide a secure environment when escorting prisoners to and from their court appearances.

Response:

1. The Board of Supervisors **agrees** with the finding.

Recommendations:

1. The Grand Jury recommends that additional cameras be installed to monitor the sally port, stairwell, holding area, and the active courtrooms.

Response:

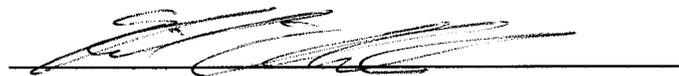
The recommendation **has not yet been implemented**. The Board of Supervisors understands that the Sheriff provides security staffing for the County's courthouses, while the AOC is responsible for the court facilities with respect to internal and external video surveillance systems in all courts within the state. The Board also understands that there have been previous discussions between the Sheriff and the Placer County Superior Court CEO, current and previous, concerning the need for additional cameras throughout the Auburn Courthouse. There have been steps taken to

mitigate several security issues such as upgrades of existing cameras and monitoring and alarming of doors.

As a state entity, the AOC must submit a request through the State for upgrades to its facilities. Therefore, the Sheriff recommends, with the Board's support, the installation of additional cameras at the Auburn Courthouse and that the AOC proceed with its process of requesting capital improvements. The Sheriff is currently working with the AOC and their Video Surveillance vendor to identify the areas outlined by the Grand Jury.

On behalf of the Placer County Board of Supervisors, I thank the Grand Jury for the opportunity to respond to the findings and recommendations from the annual inspection of the Auburn Courthouse Holding Facility.

Sincerely,



Kirk Uhler, Chairman

Placer County Board of Supervisors

cc: Placer County Board of Supervisors
Edward Bonner, Placer County Sheriff
Thomas Miller, Placer County Executive Officer

**Placer County
2009-2010 Grand Jury
Recommendation Responses**

**Annual Inspection
of the
Lincoln Police Department**
(Pages 101-114, 2009-2010 Final Report)



RECEIVED
SEP 21 2010
Placer County Grand Jury



September 15, 2010

Placer County Grand Jury
11490 C Avenue
Auburn, CA 95603

Re: Response to Grand Jury 2009-2010 Report on the Annual Inspection of the Lincoln Police Department.

Members of the Grand Jury,

This letter is in response to the recommendations and findings made by the Grand Jury during the annual inspection. The Lincoln Police Department is pleased to respond to the Grand Jury's findings and recommendations in the report.

Finding: The parking lot of the Substation is not secure.

1. Recommendation: Secure the fencing of the Substation parking lot.

Lincoln Police Department Response: This recommendation, along with recommendations 2, 3 and 4 relate to security measures recommended to enhance security and safety related to the secure detention room at the Lincoln Police Department for detaining arrestees. The Lincoln Police Department agrees with the finding. However, the recommendation will not be implemented because it is no longer warranted. Effective July 14, 2010, the Lincoln Police Department abandoned use of the secure detention room. All arrestees are now transported directly to the Placer County Jail or Juvenile Hall in Auburn. The secure detention room will be dismantled in the next few months and converted to office space.

Finding: The sally port area of the Substation is not secure.

2. Recommendation: Establish a secure sally port entry to the Substation.

Response: The recommendation will not be implanted for the same reason as described in response number 1.

Finding: There are no secure lockers for Officer's weapons when entering the holding facility. Officers must secure their weapons in the trunks of their vehicle before booking arrestees.

3. Recommendation: Provide secure lockers for officer's weapons prior to entering the holding area.

Response: The recommendation will not be implemented for the same reason as described in response number 1.

Finding: There are no security cameras in the holding area where arrestees are detained.



4. Recommendation: Install security cameras in the holding area for safety purposes.

Response: The recommendation will not be implemented for the same reason as described in response number 1.

Finding: Insulation is falling from the ceiling of the warehouse.

5. Recommendation: Repair the insulation in the warehouse / property room.

Response: The recommendation requires further analysis and study. While the Police Department agrees with his recommendation, budget concerns may preclude the repair of the insulation. The Police Department is currently developing a Capitol Improvement Project for the Police facility that will include, among other things, work in the warehouse / property room area for the construction of a new property / evidence storage area. If there are sufficient funds available after the higher priority items in the CIP are completed the insulation will be repaired. It is anticipated the CIP project will be completed in 2011.

I want to thank the Grand Jury for their service to the community and work during the past year.

Respectfully,

Joel A. Neves
Interim Police Chief



RECEIVED

SEP 29 2010

Placer County Grand Jury



September 21, 2010

Placer County Grand Jury
11490 C Avenue
Auburn, CA 95603

Re: Response to Grand Jury 2009-2010 Report on the Annual Inspection of the Lincoln Police Department

Members of the Grand Jury,

In my response letter dated September 16, 2010, I failed to address Grand Jury recommendation #6 which I will do in this letter.

Finding: Police Department administration and operation functions are located in two buildings, separated by Highway 65.

6. Recommendation: Consolidate operation and administrative functions into one location to improve efficiency.

Lincoln Police Department Response: The Police Department agrees with this Finding and Recommendation. The police department consolidated all operation and administrative functions into one location, 770 7th Street during the first week of June 2010.

I apologize for failing to address Recommendation 6 in my original letter. I again want to thank the Grand Jury for their service to the community.

Respectfully,

Tom Cosgrove
Mayor

Joel A. Neves
Interim Police Chief

**Placer County
2009-2010 Grand Jury
Recommendation Responses**

**Annual Inspection
of the
Placer County Main Jail**
(Pages 115-118, 2009-2010 Final Report)



PLACER COUNTY
SHERIFF
CORONER-MARSHAL



MAIN OFFICE
2929 RICHARDSON DR.
AUBURN, CA 95603
PH: (530) 889-7800 FAX: (530) 889-7899

TAHOE SUBSTATION
DRAWER 1710
TAHOE CITY, CA 96145
PH: (530) 581-6300 FAX: (530) 581-6377

EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

DEVON BELL
UNDERSHERIFF

RECEIVED

SEP 29 2010

Placer County Grand Jury

September 29, 2010

Placer County Grand Jury
11490 C Avenue
Auburn, CA 95603

**Response to Recommendations of the
2009 – 2010 Placer County Grand Jury**

After reviewing the Grand Jury's report and findings, we have prepared the following response to the Grand Jury's recommendations. Having learned that this Office did not respond to one of the Grand Jury's recommendations in our initial letter, I am providing this modified and all-inclusive follow-up to our original response.

Held and Seized Property

Findings: The Sheriff's Office agrees with the findings of the Placer County Grand Jury.

Recommendation: The Grand Jury recommends that the P&E rooms of the Rocklin and Auburn Police Departments, Sheriff's Department, and the Placer County Jail perform a cost-benefit analysis for converting their P&E rooms to computerized bar coding systems.

Response: This recommendation is being implemented. The Sheriff's Office agrees that a bar coding system is an excellent tool for tracking and locating evidence. This tool becomes extremely valuable when tracking a large amount of property.

In order for a bar coding system to be a cost benefit, it must interface with the department's Records Management System (RMS). Our current RMS is not compatible with a bar coding system. We are in the process of evaluating other RMS systems, and the bar coding needs are being considered in this review for future systems. A stand-alone bar coding system is another option; but because there would be no connectivity with RMS, duplicate data entry would be required, and the cost benefit greatly diminished. We will continue to evaluate bar coding options in conjunction with finding a new Records Management System.

Auburn Historic Courthouse

Finding: The Sheriff's Office agrees with the finding of the Placer County Grand Jury.

Recommendation: The Grand Jury recommends that additional cameras be installed to monitor the sally port, stairwell, holding area, and the active courtrooms.

Response: This recommendation has not been implemented, but we hope it will be implemented in the future. The Administrative Office of the Courts (AOC), which is a state agency, is responsible for both the internal and external video surveillance systems for all courts within the State. In the past, the lack of cameras at the Auburn Historic Courthouse has been a funding issue. We have had ongoing discussions with the Court Executive Officers regarding the need for additional cameras in specific areas of the Courthouse. We are currently working with the AOC's District Facilities Supervisor and expect a bid from their video surveillance vendor. This information will be taken forward to the AOC in hopes that they will provide the funding for this system.

Placer County Main Jail

Findings: The Sheriff's Office agrees with the findings of the Placer County Grand Jury.

Recommendation #1: The Grand Jury recommends that when the budget allows, the GED program should be restored to the full 45 weeks.

Response: This recommendation will be implemented in the future when funding becomes available. The Jail's GED Program is funded by Placer County Adult Education and Inmate Welfare funds. While costs to operate the GED Program have increased, revenues have not. In spite of this fact, 43 inmates took the GED test in the last fiscal year, and 34 passed; a 79% passing rate.

Recommendation #2: The Grand Jury recommends that a study be conducted to determine where volunteers could be utilized to support staffing needs.

Response: This recommendation has been implemented. Actually, information initially provided to the Grand Jury regarding the use of volunteers at the Jail was not accurate. We do have one volunteer that has been working in the front office of the Placer County Main Jail since 2008. To date, she has worked over 700 volunteer hours. The assistance provided by this volunteer alleviates some of the staffing issues in the front office. Our Jail Commander is working with the department's Community Services Sergeant in finding additional volunteers who would be willing to work in the custody environment.

Bill Santucci Justice Center Court Holding Facility

Findings: The Sheriff's office agrees with the findings of the Placer County Grand Jury.

Recommendation: The Grand Jury recommends the installation of privacy shades for holding cell windows.

Response: A modification of this recommendation has been implemented. Steps have been taken to ensure the privacy of such individuals in our custody setting at the Santucci Justice Center. The detention area downstairs has a designated dressing room for such instances where inmates need to change into, and out of, court appropriate attire, which typically applies to in-custody inmate trials. The dressing room has no windows and allows privacy from others in the holding area, yet provides the supervising custody officer the ability to monitor the unrestrained inmate. Further, a privacy/modesty screen has been placed in the dressing room for additional privacy of the inmate.

This addresses all of the recommendations requiring a response from the Sheriff's Office. Again, I wish to thank the members of the 2009-2010 Placer County Grand Jury for their dedication to the community and all of their work during the past year.

Sincerely,

A handwritten signature in black ink, appearing to read "Edward N. Bonner". The signature is fluid and cursive, with a long horizontal stroke at the end.

Edward N. Bonner
Sheriff-Coroner-Marshal

County of Placer Board of Supervisors

175 FULWEILER AVENUE
AUBURN, CALIFORNIA 95603
530/889-4010 • FAX: 530/889-4009
PLACER CO. TOLL FREE # 800-488-4308

F.C. "ROCKY" ROCKHOLM
District 1

ROBERT M. WEYGANDT

District 2

JIM HOLMES

District 3

KIRK UHLE

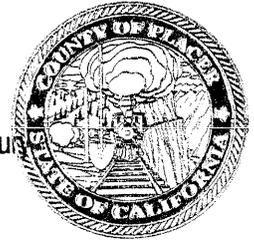
District 4

JENNIFER MONTGOMERY

District 5

RECEIVED

SEP 17 2010



August 24, 2010

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

Re: 2009-10 Grand Jury Final Report - Annual Inspection of the Placer County Main Jail

Dear Judge Pineschi,

The Placer County Board of Supervisors would like to thank the members of the 2009-10 Grand Jury for their continued efforts associated with the annual inspection of the Placer County Main Jail. This letter is a response to the 2009-2010 Grand Jury's Findings & Recommendations from the *Annual Inspection of the Placer County Main Jail* report.

Findings:

1. The Grand Jury found that the Placer County Main Jail continues to maintain minimum staffing levels by using overtime. In spite of working under these challenging circumstances, staff continues to be committed to excellence.
2. Overall, the PCMJ is well organized and maintained.
3. Whenever inmates are transported to an outside care facility, a deputy must accompany the inmate providing 24 hour security. This puts an additional challenge on staffing to inmate ratio requirements.
4. The PCMJ is open to the suggestion of creating a volunteer program to support staffing needs.

Response:

The Board of Supervisors **agrees** with all of the findings of the Grand Jury's report.

Recommendations:

1. The Grand Jury recommends that when the budget allows, the Basic Adult General Education Development (GED) program should be restored to the full 45 weeks.

Response:

The recommendation **has not yet been implemented**. The Board of Supervisors understands that the Sheriff's Office has scaled back the GED program due to decreases in Inmate Welfare Fund (IWF) revenues and increases in costs associated with the GED program. However, they are continuing to contribute funds from IWF for this scaled down GED program through the Placer Adult School System.

The Board of Supervisors, the Sheriff, and the County Executive Officer believe this program has value and, if future revenues into the IWF fund increase with respect to supporting the increased GED program costs, reinstatement of the full GED program would be considered in the future.

Sincerely,



Kirk Uhler, Chairman
Placer County Board of Supervisors

cc: Placer County Board of Supervisors
Edward Bonner, Placer County Sheriff
Thomas Miller, Placer County Executive Officer



COUNTY OF PLACER

BOARD MEMBERS

F.C. 'ROCKY' ROCKHOLM
District 1

JIM HOLMES
District 3

ROBERT M. WEYGANDT
District 2

KIRK UHLER
District 4

JENNIFER MONTGOMERY
District 5

OFFICE OF COUNTY EXECUTIVE

THOMAS M. MILLER, County Executive Officer

175 FULWEILER AVENUE / AUBURN, CALIFORNIA 95603

TELEPHONE: 530/889-4030

FAX: 530/889-4023

www.placer.ca.gov

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SEP 17 2010

Placer County Grand Jury

September 27, 2010

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

Re: 2009-10 Grand Jury Final Report - Annual Inspection of the Placer County Main Jail

Dear Judge Pineschi,

I am pleased to submit my response to the 2009-10 *Placer County Grand Jury Final Report – Annual Inspection of the Placer County Main Jail*. I have carefully reviewed the findings and recommendations of the Grand Jury. My response statements follow below.

Findings:

1. The Grand Jury found that the Placer County Main Jail continues to maintain minimum staffing levels by using overtime. In spite of working under these challenging circumstances, staff continues to be committed to excellence.
2. Overall, the PCMJ is well organized and maintained.
3. Whenever inmates are transported to an outside care facility, a deputy must accompany the inmate providing 24 hour security. This puts an additional challenge on staffing to inmate ratio requirements.
4. The PCMJ is open to the suggestion of creating a volunteer program to support staffing needs.

Response:

I agree with all of the findings of the Grand Jury's report.

Recommendations:

1. The Grand Jury recommends that when the budget allows, the Basic Adult General Education Development (GED) program should be restored to the full 45 weeks.

Response:

1. The recommendation **has not yet been implemented**. I am aware that the Sheriff's Office scaled back the GED program due to decreases in Inmate Welfare Fund (IWF) revenues and increases in costs associated with the GED program. Reinstatement of the full GED program would be considered in future budgets should revenues into the IWF fund increase commensurate to the increased GED program costs. My office will work with the Sheriff's Office and the Board of Supervisors regarding the use of the County's finite resources as part of the annual budget preparation process.

I thank the Grand Jury for the opportunity to respond to this year's findings and recommendations on the Placer County Main Jail.

Sincerely,

COUNTY OF PLACER



Thomas M. Miller
County Executive Officer

cc: Placer County Board of Supervisors
Edward Bonner, Placer County Sheriff

**Placer County
2009-2010 Grand Jury
Recommendation Responses**

**Annual Inspection
of the
Rocklin Police Department**
(Pages 119-121, 2009-2010 Final Report)



Rocklin Police Department

Mark J. Siemens, Chief of Police
4080 Rocklin Road
Rocklin, CA 95677
(916) 625-5400
Fax 625-5495

RECEIVED

AUG 30 2010

August 26, 2010

Placer County Grand Jury

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

Placer County Grand Jury
11490 C Avenue
Auburn, CA 95603

RE: 2009-2010 Grand Jury Report
Annual Inspection of the Rocklin Police Department

Honorable Judge Pineschi,

This response is pursuant to the request directed to me by the Grand Jury on the topic of Annual Inspection of the Rocklin Police Department. On that topic, the Grand Jury made the following findings and recommendation:

Findings: *"There is no containment for the collection of the biohazard waste from the outside shower area of the sally port."*

Response: The Respondent agrees with the finding.

Recommendation:

"The Grand Jury recommends safe containment and disposal of biohazard materials in the outside shower area of the sally port."

Response: The recommendation has not yet been implemented, but will be implemented in the future. A work order has been started with the Rocklin Facilities Department to

relocate the shower within the sally port to a location over a sanitary sewer drain. The work is expected to be completed within six months.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark J. Siemens', with a stylized flourish at the end.

Mark J. Siemens
Chief of Police

cc: Carlos Urrutia, Rocklin City Manager
City Council



City of Rocklin

3970 Rocklin Road
Rocklin, California 95677-2720
O | 916.625.5000
F | 916.625.5095
www.rocklin.ca.us

October 12, 2010

RECEIVED

OCT 21 2010

Placer County Grand Jury

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
Placer County
P.O. Box 619072
Roseville, CA 95661

Placer County Grand Jury
11490 C Avenue
Auburn, CA 95603

RE: 2009-2010 Grand Jury Report
Annual Inspection of the Rocklin Police Department

Honorable Judge Pineschi,

This response is pursuant to the request directed to me by the Grand Jury on the topic of Annual Inspection of the Rocklin Police Department. On that topic, the Grand Jury made the following findings and recommendation:

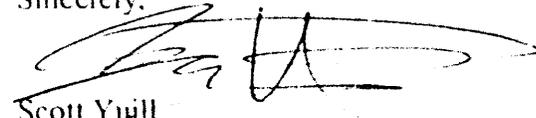
Findings: *"There is no containment for the collection of the biohazard waste from the outside shower area of the sally port."*

Response: The respondent agrees with the finding.

Recommendation: *"The Grand Jury recommends safe containment and disposal of biohazard materials in the outside shower area of the sally port."*

Response: The recommendation has been implemented. The shower has been relocated within the sally port to a location over a sanitary sewer drain.

Sincerely,



Scott Yuill
Mayor, City of Rocklin

cc: Carlos A. Urrutia, Rocklin City Manager
Rocklin City Council

Information 916.625.5000

Administrative Services 916.625.5000 • City Hall 916.625.5560 • Community Development 916.625.5100
Community Services & Facilities 916.625.5200 • Fire 916.625.5300 • Police 916.625.5400 • Public Works 916.625.5500

**Placer County
2009-2010 Grand Jury
Recommendation Responses**

**Annual Inspection
of the
Roseville Police Department**
(Pages 122-125, 2009-2010 Final Report)



Roseville Police Department

1051 Junction Blvd.
Roseville, CA 95678

Michael N. Blair, Chief of Police

RECEIVED

AUG 24 2010

Placer County Grand Jury

August 17, 2010

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

RE: 2009-2010 GRAND JURY REPORT: ANNUAL INSPECTION OF THE ROSEVILLE POLICE DEPARTMENT

Dear Judge Pineschi,

We received a copy of the Placer County Grand Jury's report concerning their September 25, 2009 inspection of the Roseville Police Department Jail, and are pleased to respond. Following is a summary of the Grand Jury's findings and recommendations, and our responses.

Finding #1: The Roseville PD booking software is outdated and slows down the booking process.

Recommendation #1: The City Council should consider upgrading or replacing the existing booking computer program(s) and supporting hardware.

Response: We agree with the finding, and are in the process of implementing the recommendation. To provide further background on the system, since 1998, the Roseville Police Department has been in a partnership with the Placer County Sheriff's Department and other County agencies, sharing a regional integrated public safety system. The system includes computer aided dispatch, law enforcement records management, and a jail corrections management system (CMS). The goal of the partnership is to share information and resources among the County's law enforcement and criminal justice agencies.

The main hardware and software for the corrections management system are housed at Placer County's offices in Auburn and managed by the Placer County Sheriff's Department's information technology staff. The Roseville Police Department jail is one of the jail facilities supported by the system, along with the main county jail at DeWitt Center. Roseville Police Department correctional officers enter booking information into the system, where it can be viewed and updated by other authorized users of the system, including county jail staff. If an arrestee is transferred to the main jail, the initial booking in Roseville is documented, and the inmate can be transferred to the main jails' custody, without repeating the entire booking process. Since Roseville's jail is a Type 1 facility, those arrestees who are not eligible for cite and release, or unable to post bail, are routinely transferred to the main county jail within a day of arrest. Therefore, there are advantages and efficiencies in Roseville sharing the County's correctional system.

As the Grand Jury noted, the system is aging and not as well integrated as we would like, requiring jail staff to rekey or "cut and paste" information from field to field. City and County staff are working together to replace the entire public safety computer system, including the corrections management component. The City of Roseville has set aside all or most of the funds needed, including City funds and federal grants, to pay for its

share of the system. A "request for information" was sent to prospective vendors in June 2010, and representatives from the participating agencies met in July to review the responses, determine if collectively they have sufficient funding to proceed, and what the next steps will be.

Finding #2: Revenue from SPP [Sentenced Prisoner Program] is added to the City's general fund. The program is growing and revenue is projected to double in FY 2009-2010.

Recommendation #2: The Grand Jury recommends the Roseville Police Department's method of generating revenue through the Sentenced Prisoner Program should continue.

We agree with the finding and recommendation in part. The SPP program generated approximately \$140,000 in fiscal year 2009-2010, its first full year of operation. It also benefits the public by providing an alternative sentencing option for lower-risk offenders. Revenue from the program is expected to grow in 2010-2011, although it probably will not double. As of July 1, we have increased the fees for participating in the program, and assigned another jail cell for its use. We project the program may generate as much as \$240,000 in 2010-2011. Even at that level, the program still would recover only about 20 percent of the total cost of running the City Jail. The City is not mandated to provide a jail, but City Council has determined that the city jail provides valuable public safety benefits to the community. It provides immediate sanctions for criminal behavior, and relieves Roseville Police officers of lengthy trips to the main jail in Auburn. City Council has directed staff to increase the jail's revenue generation as much as possible, at least until Placer County opens its new jail at the Santucci Justice Center in 2012. At that time, staff and City Council will reassess whether the city jail's operation and the SPP program are still financially feasible.

We appreciate the work of the Grand Jury, and their interest in providing the highest level of public safety for Roseville and Placer County. If you have any questions about this information, please call me at (916)774-5010.

Sincerely,



Michael N. Blair
Police Chief
Roseville Police Department

CC: Placer County Grand Jury
Placer County Board of Supervisors
Roseville City Council



City Council
311 Vernon Street
Roseville, California 95678

RECEIVED

SEP 7 2010

Placer County Grand Jury

August 5, 2010

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

RE: 2009-2010 GRAND JURY REPORT: ANNUAL INSPECTION OF THE ROSEVILLE
POLICE DEPARTMENT

Dear Judge Pineschi,

Roseville's City Council received a copy of the Placer County Grand Jury's report concerning their September 25, 2009 inspection of the Roseville Police Department Jail, and I am pleased to respond on behalf of the Council. Following is a summary of the Grand Jury's findings and recommendations, and our responses.

Finding #1: The Roseville PD booking software is outdated and slows down the booking process.

Recommendation #1: The City Council should consider upgrading or replacing the existing booking computer program(s) and supporting hardware.

Response: We agree with the finding, and are in the process of implementing the recommendation. To provide further background on the system, since 1998, the Roseville Police Department has been in a partnership with the Placer County Sheriff's Department and other County agencies, sharing a regional integrated public safety system. The system includes computer aided dispatch, law enforcement records management, and a jail corrections management system (CMS). The goal of the partnership is to share information and resources among the County's law enforcement and criminal justice agencies.

The main hardware and software for the corrections management system are housed at Placer County's offices in Auburn and managed by the Placer County Sheriff's Department's information technology staff. The Roseville Police Department jail is one of the jail facilities supported by the system, along with the main county jail at DeWitt Center. Roseville Police Department correctional officers enter booking information into the system, where it can be viewed and updated by other authorized users of the system, including county jail staff. If an arrestee is transferred to the main jail, the initial booking in Roseville is documented, and the inmate can be transferred to the main jails' custody, without repeating the entire booking process. Since Roseville's jail is a Type 1 facility, those arrestees who are not eligible for cite and release, or unable to post bail, are routinely transferred to the main county jail within a day of arrest. Therefore, there are advantages and efficiencies in Roseville sharing the County's correctional system.

As the Grand Jury noted, the system is aging and not as well integrated as staff would like, requiring jail staff to rekey or "cut and paste" information from field to field. City and County staff are working together to replace the entire public safety computer system, including the corrections management component. The City of Roseville has set aside all or most of the funds needed, including City funds and federal grants, to pay for its share of the system. A "request for information" was sent to prospective vendors in June 2010, and representatives from the participating agencies are meeting in July to review the responses, determine if collectively they have sufficient funding to proceed, and what the next steps will be.

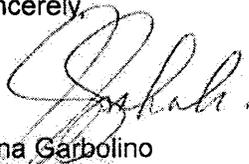
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We appreciate the work of the Grand Jury, and their interest in providing the highest level of public safety for Roseville and Placer County.

Sincerely,



Gina Garbolino
Mayor
City of Roseville

CC: Placer County Grand Jury
Placer County Board of Supervisors
Roseville City Council

Placer County
2009-2010 Grand Jury
Recommendation Responses

Annual Inspection
of the
Bill Santucci Justice Center
Court Holding Facility
(Pages 126-128, 2009-2010 Final Report)



PLACER COUNTY
SHERIFF
CORONER-MARSHAL



MAIN OFFICE
2929 RICHARDSON DR.
AUBURN, CA 95603
PH: (530) 889-7800 FAX: (530) 889-7899

TAHOE SUBSTATION
DRAWER 1710
TAHOE CITY, CA 96145
PH: (530) 581-6300 FAX: (530) 581-6377

EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

DEVON BELL
UNDERSHERIFF

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SEP 29 2010

Placer County Grand Jury

September 29, 2010

Placer County Grand Jury
11490 C Avenue
Auburn, CA 95603

**Response to Recommendations of the
2009 – 2010 Placer County Grand Jury**

After reviewing the Grand Jury's report and findings, we have prepared the following response to the Grand Jury's recommendations. Having learned that this Office did not respond to one of the Grand Jury's recommendations in our initial letter, I am providing this modified and all-inclusive follow-up to our original response.

Held and Seized Property

Findings: The Sheriff's Office agrees with the findings of the Placer County Grand Jury.

Recommendation: The Grand Jury recommends that the P&E rooms of the Rocklin and Auburn Police Departments, Sheriff's Department, and the Placer County Jail perform a cost-benefit analysis for converting their P&E rooms to computerized bar coding systems.

Response: This recommendation is being implemented. The Sheriff's Office agrees that a bar coding system is an excellent tool for tracking and locating evidence. This tool becomes extremely valuable when tracking a large amount of property.

In order for a bar coding system to be a cost benefit, it must interface with the department's Records Management System (RMS). Our current RMS is not compatible with a bar coding system. We are in the process of evaluating other RMS systems, and the bar coding needs are being considered in this review for future systems. A stand-alone bar coding system is another option; but because there would be no connectivity with RMS, duplicate data entry would be required, and the cost benefit greatly diminished. We will continue to evaluate bar coding options in conjunction with finding a new Records Management System.

Auburn Historic Courthouse

Finding: The Sheriff's Office agrees with the finding of the Placer County Grand Jury.

Recommendation: The Grand Jury recommends that additional cameras be installed to monitor the sally port, stairwell, holding area, and the active courtrooms.

Response: This recommendation has not been implemented, but we hope it will be implemented in the future. The Administrative Office of the Courts (AOC), which is a state agency, is responsible for both the internal and external video surveillance systems for all courts within the State. In the past, the lack of cameras at the Auburn Historic Courthouse has been a funding issue. We have had ongoing discussions with the Court Executive Officers regarding the need for additional cameras in specific areas of the Courthouse. We are currently working with the AOC's District Facilities Supervisor and expect a bid from their video surveillance vendor. This information will be taken forward to the AOC in hopes that they will provide the funding for this system.

Placer County Main Jail

Findings: The Sheriff's Office agrees with the findings of the Placer County Grand Jury.

Recommendation #1: The Grand Jury recommends that when the budget allows, the GED program should be restored to the full 45 weeks.

Response: This recommendation will be implemented in the future when funding becomes available. The Jail's GED Program is funded by Placer County Adult Education and Inmate Welfare funds. While costs to operate the GED Program have increased, revenues have not. In spite of this fact, 43 inmates took the GED test in the last fiscal year, and 34 passed; a 79% passing rate.

Recommendation #2: The Grand Jury recommends that a study be conducted to determine where volunteers could be utilized to support staffing needs.

Response: This recommendation has been implemented. Actually, information initially provided to the Grand Jury regarding the use of volunteers at the Jail was not accurate. We do have one volunteer that has been working in the front office of the Placer County Main Jail since 2008. To date, she has worked over 700 volunteer hours. The assistance provided by this volunteer alleviates some of the staffing issues in the front office. Our Jail Commander is working with the department's Community Services Sergeant in finding additional volunteers who would be willing to work in the custody environment.

Bill Santucci Justice Center Court Holding Facility

Findings: The Sheriff's office agrees with the findings of the Placer County Grand Jury.

Recommendation: The Grand Jury recommends the installation of privacy shades for holding cell windows.

Response: A modification of this recommendation has been implemented. Steps have been taken to ensure the privacy of such individuals in our custody setting at the Santucci Justice Center. The detention area downstairs has a designated dressing room for such instances where inmates need to change into, and out of, court appropriate attire, which typically applies to in-custody inmate trials. The dressing room has no windows and allows privacy from others in the holding area, yet provides the supervising custody officer the ability to monitor the unrestrained inmate. Further, a privacy/modesty screen has been placed in the dressing room for additional privacy of the inmate.

This addresses all of the recommendations requiring a response from the Sheriff's Office. Again, I wish to thank the members of the 2009-2010 Placer County Grand Jury for their dedication to the community and all of their work during the past year.

Sincerely,

A handwritten signature in cursive script, appearing to read "Edward N. Bonner".

Edward N. Bonner
Sheriff-Coroner-Marshal

**Placer County
2009-2010 Grand Jury
Recommendation Responses**

**Annual Inspection
of the
Placer County Sheriff's
Tahoe Substation at Burton Creek
(Pages 129-137, 2009-2010 Final Report)**

County of Placer Board of Supervisors

175 FULWEILER AVENUE
AUBURN, CALIFORNIA 95603
530/889-4010 • FAX: 530/889-4009
PLACER CO. TOLL FREE # 800-488-4308

F.C. "ROCKY" ROCKHOLM
District 1

ROBERT M. WEYGANDT
District 2

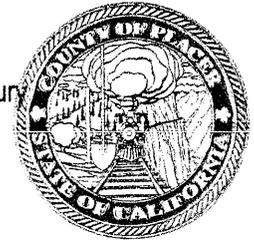
JIM HOLMES
District 3

KIRK UHLER
District 4

JENNIFER MONTGOMERY
District 5

RECEIVED

SEP 17 2010



August 24, 2010

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

Re: 2009-10 Grand Jury Final Report - Annual Inspection of the Placer County Sheriff's Tahoe Substation at Burton Creek

Dear Judge Pineschi,

The Placer County Board of Supervisors would like to thank the members of the 2009-10 Grand Jury for their continued efforts associated with the annual inspection of the Placer County Sheriff's Tahoe Substation at Burton Creek. This letter is a response to the 2009-2010 Grand Jury's Findings & Recommendations from the *Annual Inspection of the Placer County Sheriff's Tahoe Substation at Burton Creek* report.

Findings:

1. The Burton Creek Justice Center will be 50 years old September, 2010. The facility has reached a point where remodeling is futile. There are too many deficiencies and inadequacies with the current facility that cannot be corrected to meet the needs of residents and influx of seasonal tourists.
2. The Tahoe Substation staff is doing an outstanding job maintaining the building interior despite the age and limitations of the facility.
3. The Tahoe Substation staff is an integral part of the community and has adapted operations and services to meet the needs of both residents and tourists.
4. In January 2010, two new satellite service centers were opened and are located in Squaw Valley and Northstar.
5. The Placer County Final Budget for FY 2009-2010 does not contain allocations for a replacement facility at Burton Creek Substation. The BOS will not meet its target date of 2011 for a new facility at Tahoe.

Response:

1. The Board of Supervisors **disagrees partially** with the finding. There is agreement that the Burton Creek Justice Center is approaching 50 years old and replacement/upgrade is needed. However, it is not agreed that "remodeling is futile". The Board believes that upgrades that ensure the safety and security of those occupying the Burton Creek facility or relocation of services to another facility are feasible.

The Board of Supervisors **agrees** with all of the remaining findings, #2 through #4, of the Grand Jury's report.

Recommendations:

1. The 2009-2010 Grand Jury strongly recommends immediate replacement of the Tahoe Substation at Burton Creek.

Response:

1. While the Board of Supervisors is in agreement with the Grand Jury that the Burton Creek Substation needs to be replaced, it is not within an "immediate" timeframe. The Board of Supervisors continues to be committed to providing improved criminal justice facilities that will ensure a high level of public safety for Placer County citizens and visitors. The Board of Supervisors respectfully declines the recommendation.

In the past several years, the County has made approximately \$225 million in investments in public safety facilities. In 2007, the County completed the Bill Santucci Justice Center and a nine-courtroom Justice Courthouse, providing much-needed criminal justice facilities in an area of major population growth in Placer County. Also in 2007, the Auburn Justice Center was completed, replacing antiquated and inefficient facilities in existence at that time. Slated for completion in 2012 and currently under construction is a \$98 million modern Adult Correctional Facility adjacent to the courthouse at the Santucci Justice Center. The new jail will feature 390 beds, a medical unit, administration, and intake/booking/transportation, a correctional kitchen, and other support functions.

The Board has long recognized the need to replace the Burton Creek facility and the project has been on the County's Capital Improvement Projects list. However, as stated in the Board's response to similar recommendations of previous Grand Juries, timing for this major project is based on developing a suitable building site, building space programming, construction drawings and plans, bid proposal and solicitation, reviewing bids, negotiation and awarding construction contract, final construction, and inspections prior to occupancy. In addition, the project is subject to stringent environmental review under the California Environmental Quality Act (CEQA) and regional review, oversight and compliance by the Tahoe Regional Planning Agency (TRPA), which may extend the time necessary to complete a jail project compared to other areas in the County.

There are issues that must be resolved prior to the replacement of the substation. The Burton Creek facility currently not only houses the Sheriff and District Attorney, it also serves as a court facility. Recently the Administrative Office of the Courts (AOC) has notified the County that a feasibility study for a new Tahoe Courthouse has been approved by the State Public Works Board, the State Department of Finance and the Joint Legislative Budget Committee. The AOC anticipates this study will identify a new site for the courts. This change would certainly affect the scope of the project and time is required to resolve issues such as this.

This Board, the County Executive Officer, and Director of Facility Services remain committed to a replace the Burton Creek facility for the Sheriff and will do so in a timeframe that is reasonable and practical.

Additional programming and technical responses to this issue will be provided directly by the Director of Facility Services in his response to the Grand Jury.

Sincerely,

A handwritten signature in black ink, appearing to read "Kirk Uhler", is written over a solid horizontal line.

Kirk Uhler, Chairman

Placer County Board of Supervisors

cc: Placer County Board of Supervisors
Thomas Miller, Placer County Executive Officer
Jim Durfee, Placer County Director of Facility Services

RECEIVED

SEP 17 2010



COUNTY OF PLACER

Placer County
COUNTY EXECUTIVE
THOMAS M. MILLER, County Executive Officer

BOARD MEMBERS

F.C. 'ROCKY' ROCKHOLM
District 1

JIM HOLMES
District 3

ROBERT M. WEYGANDT
District 2

KIRK UHLER
District 4

JENNIFER MONTGOMERY
District 5

175 FULWEILER AVENUE / AUBURN, CALIFORNIA 95603
TELEPHONE: 530/889-4030
FAX: 530/889-4023
www.placer.ca.gov

September 27, 2010

The Honorable Alan V. Pineschi
Presiding Judge of the Superior Court
County of Placer
P.O. Box 619072
Roseville, CA 95661

Re: 2009-10 Grand Jury Final Report - Annual Inspection of the Placer County Sheriff's Tahoe Substation at Burton Creek

Dear Judge Pineschi,

I am pleased to submit my response to the *2009-10 Placer County Grand Jury Final Report – Annual Inspection of the Placer County Sheriff's Tahoe Substation at Burton Creek*. I have carefully reviewed the findings and recommendations of the Grand Jury. My response statements follow below.

Findings:

1. The Burton Creek Justice Center will be 50 years old September, 2010. The facility has reached a point where remodeling is futile. There are too many deficiencies and inadequacies with the current facility that cannot be corrected to meet the needs of residents and influx of seasonal tourists.
2. The Tahoe Substation staff is doing an outstanding job maintaining the building interior despite the age and limitations of the facility.
3. The Tahoe Substation staff is an integral part of the community and has adapted operations and services to meet the needs of both residents and tourists.
4. In January 2010, two new satellite service centers were opened and are located in Squaw Valley and Northstar.

5. The Placer County Final Budget for FY 2009-2010 does not contain allocations for a replacement facility at Burton Creek Substation. The BOS will not meet its target date of 2011 for a new facility at Tahoe.

Response:

1. I **partially disagree** with the findings 1 and 5. While the Burton Creek Justice Center is approaching 50 years in age and its replacement or upgrade is needed, remodeling is not futile. To ensure continued safety and security of the public, upgrades to the facility deemed necessary will be considered. It is true that the new facility will not be in place in 2011 due to insufficient levels of funding and required processing time. However, the budget does contain some allocated resources for this project.
2. I **agree** with all of the other findings.

Recommendations:

1. The 2009-2010 Grand Jury strongly recommends immediate replacement of the Tahoe Substation at Burton Creek.

Response:

1. It is well recognized that the Tahoe Substation at Burton Creek is an older facility that needs upgrade or replacement. Improvement of the facility remains a significant priority project within the County's Capital Facility Financing Plan. With that said, I respectfully decline the recommendation for immediate replacement, primarily due to insufficient available funding and the timeframe involved with developing a long-term capital improvement projects. Notwithstanding the issue of immediate replacement, the County is attentive to maintaining a safe facility at all times.

Capital projects are funded through a variety of sources, including state and federal grants, Capital Facility Impact Fees (CFIF) to mitigate impacts from new development, debt proceeds, and General Fund contributions and reserves. Placer County, as with most jurisdictions, is increasingly challenged to fund capital projects from these revenue sources, especially with the effects of the recent economic decline on revenue sources. For example, in FY 2009/10 new General Fund contributions available to projects and reserves was one-third of that for FY 2008/09; CFIF reduced by one-half in that same period.

It is important to underscore the County's demonstrated high level of commitment to public safety facilities despite serious revenue declines. In recent years, the County has invested approximately \$225 million in public safety facilities alone. In 2007, the County completed the Bill Santucci Justice Center and a nine-courtroom Justice Courthouse. Also in 2007, the Auburn Justice Center was completed, replacing old and inefficient facilities in existence at that time. Currently under construction for completion in 2012 is the \$98 million modern Adult correctional Facility adjacent to the courthouse at the Santucci Justice Center. The new jail will feature 390 beds, a medical unit, administration, and intake, a kitchen and other support functions.

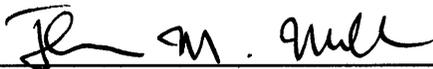
As stated in responses to previous Grand Juries, timing for the Tahoe Substation is based on developing a suitable building site, building space programming, construction drawings and plans, bid proposal and solicitation, reviewing bids, negotiation and awarding construction contract, final construction, and inspections prior to occupancy and passing environmental clearances and in compliance with Tahoe Regional Planning Agency requirements. Further,

we will need to consider ultimate occupants for the facility. The Burton Creek Facility currently houses Sheriff, District Attorney and Courts. Recently the Administrative Office of the Courts (AOC) has notified the County that a feasibility study which will identify a new site for the courts for a new Tahoe Courthouse is underway. This change is anticipated to affect the scope of the Burton Creek facility project.

My office will continue to work with the Board of Supervisors, the Sheriff's Office, and Facility Services to ensure that a high level of public safety is provided to Placer County citizens and visitors in the Tahoe area. As the Capital Facilities Financing Plan is reviewed and approved by the Board of Supervisors, this facility will be incorporated in the discussion and that plan.

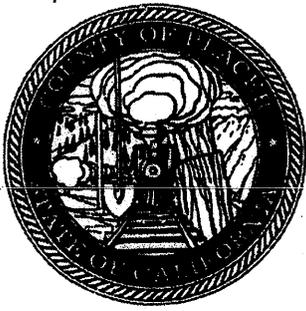
Sincerely,

COUNTY OF PLACER



Thomas M. Miller
County Executive Officer

cc: Placer County Board of Supervisors
Jim Durfee, Placer County Director of Facility Services



**COUNTY OF PLACER
FACILITY SERVICES DEPARTMENT**

Phone 530-886-4900 Fax 530-889-6809

www.placer.ca.gov

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Placer County Grand Jury

JAMES DURFEE, DIRECTOR
MARY DIETRICH, ASSISTANT DIRECTOR
WILL DICKINSON, DEPUTY DIRECTOR
JOEL SWIFT, DEPUTY DIRECTOR
MARK RIDEOUT, DEPUTY DIRECTOR
VALERIE BAYNE, ADMIN. SVS. MANAGER

September 27, 2010

**Placer County Grand Jury
11490 C Avenue
Auburn, CA 95603**

**Subject: Final Report of the Placer County Grand Jury
Placer County Sheriff's Tahoe Substation at Burton Creek**

The Department of Facility Services has reviewed the Grand Jury's Narrative, Findings and Recommendations regarding the Placer County Sheriff's Tahoe Substation at Burton Creek and respectfully submits the following responses:

Findings: The Department of Facility Services disagrees with two of the Findings contained within this report (Item 1 and Item 5). While the age of the Burton Creek facility is not in dispute, we disagree that remodeling is futile and that the building cannot meet the needs of residents and the influx of seasonal tourists. Additionally, the Department partially disagrees that the Placer County Final Budget for FY 2009-2010 does not contain allocations for a replacement facility. The Department agrees with the other Findings of this Report.

Response: The Department of Facility Services is responsible for construction and maintenance of County owned buildings including the Substation at Burton Creek. While recognizing that wholesale renovation and construction of improvements is not advisable at this facility due to its age and plans for a new facility, the Department continues to work with the occupants of the building to provide a safe and functional facility.

With regard to the Finding that the 2009/2010 budget does not contain allocations for a replacement facility, the Capital Improvement Project Fund includes Project No. 704769 for the Burton Creek Justice Center. While the project is not fully funded, the Board of Supervisors has allocated resources to this project.

Recommendation: The Department of Facility Services does not support the Recommendation for immediate replacement of the Tahoe Substation at Burton Creek.

11476 C Avenue Auburn CA 95603
Entrance at 2855 2nd Street

Administration – Building Maintenance – Capital Improvements – Museums – Parks
Property Management – Environmental Engineering - Utilities

Response: The Board of Supervisors, County Executive Office and Department of Facility Services have consistently acknowledged replacement of this facility as a priority. However, the ability to move a project forward relies upon a number of interdependent items including the collective facility needs of the County and the availability of funding. At the project level, the suitability or availability of a site, development of the program for the facility, and the regulatory environment effect project delivery and readiness.

Over the last seven years the County has committed approximately \$225 million dollars to construction of new public safety facilities alone. These projects include the Auburn Justice Center in Auburn, the South Placer Courthouse, and the South Placer Jail that will be completed in 2012. Prioritization of these costly projects, coupled with the County's fiscal challenges over the last few years, has limited the Board of Supervisors' ability to fund other worthwhile projects.

At this point in time, issues surrounding development of the Burton Creek project in Tahoe have changed. Preliminary planning for this facility included facilities for the Sheriff, the District Attorney, the Probation Department and the Courts. In July 2010, the Administrative Office of the Courts (AOC) notified the County that they received authorization from the State Public Works Board to initiate a project to construct a new stand-alone Tahoe Area Courthouse. This 5 year project, with \$27.5 million in State funding, includes site selection/acquisition, environmental review, plan development, and construction of one courtroom plus support space. More information on this is available at www.courtinfo.ca.gov/programs/occm/projects_tahoe.htm.

The authorization of this project presents opportunities that the County should consider in development of its project, and which may argue against immediate replacement. Because of size and coverage restrictions at Burton Creek, the AOC is planning to acquire a new site for its courthouse construction. This factor significantly changes the dynamics of a County project by bifurcating service delivery between sites and eliminating a sizable building occupant.

The Facility Services Department recommends that the County consider following the AOC project. This will allow the County to determine if site co-location with the State is possible, to program the facility taking into account occupancy and operational changes, and to avoid costs associated with interim relocation of the Courts which would be a County obligation. By following the State's project, the County would realize significant project cost savings by planning and designing a project based upon a known service delivery model. Delaying the project will also provide additional time to develop funding strategies for project delivery.

Sincerely,



James Durfee
Director, Department of Facility Services